

THE PUNJAB PRIVATE SECTOR AGRICULTURAL PRODUCE MARKETING REGULATIONS, 2020

Notification No. 25/PAMRA/2021 dated 04.01.2021: In exercise of the powers conferred upon him by Section 30 of the Punjab Agricultural Marketing Regulatory Authority Act, 2018 the Punjab Agricultural Marketing Regulatory Authority is pleased to make the following Regulations:

PART-I GENERAL

1. SHORT TITLE, COMMENCEMENT AND APPLICATION:

- (1) These Regulations may be called “The Punjab Private Sector Agricultural Produce Marketing Regulations, 2020”.
- (2) They extend to the whole Province of the Punjab.
- (3) They shall come into force at once, except the provisions relating to the levy and collection of determined rate of agribusiness market fee under these Regulations, which shall take effect from such date(s) as the Punjab Agricultural Marketing Authority may, by notification, declare.

2. DEFINITIONS:

- (1) In these Regulations, unless there is anything repugnant in the subject or context
 - (a) “Applicant” means a person who applies for initial registration of a Private Sector Market etc.
 - (b) “Chairman” means the Chairman of the Authority;
 - (c) “Competent Authority” means the Competent Authority designated under the Act, Rules or the Regulations and shall include an Authority to whom certain powers have been delegated under the Rules or Regulations;
 - (d) “Director of Agriculture (Economics & Marketing)” means the Director of Agriculture (Economics & Marketing), Punjab;
 - (e) “Director of Agriculture Marketing Development Fund” means the Director of Agriculture Marketing Development Fund of the Authority;
 - (f) “Executive Engineer” means Executive Engineer of the Authority;
 - (g) “Extra Assistant Director of Agriculture (Economics & Marketing)” means the Extra Assistant Director of Agriculture (Economics & Marketing) of the Marketing Wing of the Agriculture Department, Govt. of the Punjab;
 - (h) “Management Committee” means the body that shall manage markets in the private sector established under the Act;
 - (i) “Market Operator” means the person or entity whose application for registration of a private sector market etc., has been approved and registered; and who shall operate the private market through Management Committee;
 - (j) “Private sector market” means the markets in private sector, conducting agriculture-produce marketing business of auction market, collection center, farmer’s market, private market, specialized market, whole-sale market, and includes the business premises of a key service provider, but shall not include a virtual market.
 - (k) “Private sector marketing” means the marketing business in private sector, conducting agriculture marketing business of auction market, collection center, farmer’s market, private market, specialized market, whole-sale market, and includes key service providers, but shall not include virtual marketing;

- (l) “Purchase” means the act of buying of an agricultural produce by one’s own or another act; and
- (m) “Stockist” means a commercial wholesaler who undertakes to maintain stock of a specified Agricultural Produce at or above a certain minimum level in return for favorable buying term and complies with the limits of stocks authorized by the Authority.
- (2) An expression used but not defined in these Regulations shall have the same meaning as is assigned to it under the Act.

PART-II

REGISTRATION AND FEES

3. REGISTRATION OF DEALERS:

- (1) The following agri-business units may be registered as dealers by the Authority under section 15 of the Act:
- (a) Sugar Mills;
 - (b) Rice Shellers/Mills;
 - (c) Jute Mills;
 - (d) Tobacco Factory;
 - (e) Daal Factory;
 - (f) Flour and Starch Mills;
 - (g) Oil and Ghee Mills;
 - (h) Solvent Plants;
 - (i) Cotton Ginning and Pressing Mills;
 - (j) Paper Mills;
 - (k) Pulp plants;
 - (l) Silage Units/plants;
 - (m) Bhosa Pressing plants;
 - (n) Animal Feed and Wanda Mills;
 - (o) Processing units of Fruit & Vegetable;
 - (p) Cold storages, warehouses;
 - (q) Maize Processing Mills;
 - (r) Purchase Centers of Food Department, PASSCO or other Government Departments and agencies; and
 - (s) Any other agri-business notified by the Authority.
- (2) A person applying for registration shall submit his application on Form “A” appended to the Regulations *ibid*, to the Extra Assistant Director of Agriculture (Economics & Marketing) of the concerned District on such conditions and on payment of such fee mentioned below:

Sr. No.	Dealers	Issuance Fee (Rs.)	Annual Renewal Fee (Rs.)	Late fee / month (%)
1.	Sugar Mills	100,000/-	50,000/-	5% of the Amount
2.	Maize Processing Mills / Animal Feed & Wanda Mills	80,000/-	40,000/-	5% of the Amount
3.	Paper Mills/ Oil & Ghee Mills/ Solvent Plants/ Jute Mills	60,000/-	30,000/-	5% of the Amount

4.	Flour & Starch Mills / Rice Sheller/ Cotton Ginning Mills/ Daal Factory	50,000/-	25,000/-	5% of the Amount
5.	Tobacco Factory	70,000/-	35,000/-	5% of the Amount
6.	Fruit & Vegetable Processing Unit / Cold storages & Warehouses / Pulp Plants	30,000/-	15,000/-	5% of the Amount
7.	Commercial Silage Units/Plants and Bhosa Pressing units/plants	20,000/-	10,000/-	5% of the Amount
8.	Purchase centers of Food Department, PASSCO or other Government Departments and agencies.	10,000/-	5,000/-	5% of the Amount

Provided that all the existing license holders shall be entitled to get registration under the Act and these Regulations, on payment of only renewal fee prescribed under these Regulations, mentioned against the respective category, subject to the condition that all outstanding dues under the repealed law, Rules or Regulations are cleared by him before applying for registration.

Provided further that any fee paid by the dealer shall be deposited into the bank account of the Authority.

Provided further that the Authority shall consider revision of the fees, on every five years basis.

- (3) Extra Assistant Director of Agriculture (Economics & Marketing) of the concerned District receiving such applications shall immediately examine the particulars of the application and shall grant registration, if he is satisfied that the applicant fulfills the aforesaid requirements.
- (4) In case of rejection of application, the concerned Extra Assistant Director of Agriculture (Economics & Marketing) shall inform the applicant in writing the reasons of rejection within 30 days from the date of receipt of the application. The applicant may within 30 days of rejection of the application, file an appeal to the Director General. The Director General shall pass a speaking order on the appeal within a period of 60 days, after providing an opportunity of being heard to the appellant.
- (5) An application for the renewal of a registration shall be made at least 30 days before the date on which the registration is due to expire on the Form "B" appended to these Regulations *ibid*.
- (6) If a certificate of registration granted or renewed on Form "BA" appended to these Regulations *ibid*, is lost, duplicate registration may be issued by the officer concerned, on payment of Rs. 2000/-.

Provided that an entry to this effect shall be made on the subsequent page of the register.

- (7) A registration issued or renewed under this Regulation shall be for a financial year (s) ending 30th of June.
- (8) Late fee charged under clause (2) shall not exceed the amount of annual registration fee, in any case.

Provided that in case registration is not renewed within a period of six months, the registration shall stand cancelled.

- (9) Full fee shall be paid for a registration for any part of the year involved.

- (10) Any dealer including Food Department, PASSCO or other Government Departments and agencies may establish one or more than one collection/purchase centers under single registration within a district concerned.
- (11) Registration record shall be maintained in register "Form-BA-1" appended to these Regulations, by the Extra Assistant Director of Agriculture (Economics & Marketing) of the concerned District, and shall contain the information specified in the form prescribed.

Provided that no change in the particulars of a dealer in his registration and renewal record shall be allowed without prior written approval of the concerned competent authority, which granted the registration.

4. AGRI-BUSINESS FEE, ITS ASSESSMENT AND PAYMENT THEREOF:

- (1) The Authority shall levy agri-business market fee, on a dealer on ad-valorem basis at the rates notified by the Authority, on agricultural produce purchased for agri-business.

Provided further that the agri-business market fee shall be fixed at the rate of 0.5% of purchase value of agricultural produce for the initial period of two years from the coming into effect of these Regulations, whereafter, the Authority shall consider revision of the rate, on every five years basis.

Provided further that the purchase value may be pre-agreed price in case of contract farming or spot rate received by the seller on a particular date.

Provided further that no fee shall be charged in a subsequent transaction of such agricultural produce within a District.

- (2) The dealers shall pay the due agri-business fee of last preceding month to the Authority not later than 15th day of next month.

Provided that if a dealer fails to make such payment within due date, he shall be liable to pay a penalty of 5% of the amount involved for each month of default.

- (3) A sum due to Authority shall be deposited directly into the bank account of the Authority and bank credit receipt shall be used for record and confirmation.
- (4) Every dealer shall submit a monthly return on Form "C" appended to these Regulations, of last preceding month to the Extra Assistant Director of Agriculture (Economics & Marketing) of the concerned District up to 10th day of next month showing his volume of purchases and agri-business fee required to be paid.

Provided that if the Authority or Extra Assistant Director of Agriculture (E&M) concerned has reason (s) to believe that any such return is incorrect or not being filed in time, it shall, after giving reasonable notice to the dealer, and after such inquiry, as it may consider necessary, assess the amount of dealer's business by himself or through an assessment committee constituted in this behalf by the Director-General for the period in question and levy agri-business fee on the basis of such assessment.

Provided further that if the account books are reported to be unreliable, or as not providing sufficient material for proper preparation or amendment of the return, or if no such books are maintained or produced, the inspecting officer or Committee may assess the amount of the dealer's business on such information as may be available and levy fee on the basis of such assessment.

Provided further that the Extra Assistant Director of Agriculture (Economics & Marketing) shall maintain a register in Form "D" appended to the Regulations, showing the total purchases made by the dealer and the fees recoverable and those recovered from him.

- (5) An assessment order made under the clause (4) shall, unless passed in presence of the dealer concerned or his representative, be communicated to him by means

of a written notice, and a copy thereof shall be supplied to the dealer on his written application. Such assessment order shall be appealable before the Director General within a period of 30 days from the date of issuance.

- (6) Habitual default in submission of return or submission of false returns shall be a sufficient ground for cancellation of a registration or refusal to renew it, and the provision of this Regulation shall apply in addition to and not in derogation of any other law.

5. INQUIRY OF ACCOUNTS OF DEALERS:

- (1) In case an inquiry is required, the Director General, Director of Agriculture (Economics & Marketing), Deputy Director of Agriculture (Economics & Marketing) and Extra Assistant Director of Agriculture (Economics & Marketing) concerned or any other officer deputed in this behalf by the Authority may, after giving reasonable notice, enter the business premises and check the relevant record.
- (2) The Chairman, Director General, Director of Agriculture (Economics & Marketing), Deputy Director of Agriculture (Economics & Marketing) and Extra Assistant Director of Agriculture (Economics & Marketing) concerned or any other officer deputed in this behalf may at any time and without previous notice enter upon the premises of dealer's business or his collection center to inspect and examine the accounts of transactions of agricultural produce and of the fee paid by him, and the dealer shall if required, be bound to produce forthwith his accounts before the inspecting officer at the place, date and time fixed by him.

Provided that the officer concerned may, after inspection prepare a return, or may amend the return already furnished, on the basis of transactions shown in the account books, and may levy a fee, or as the case may be, or as an additional fee, on the basis of such return or amended return.

Provided further that if the account books are reported to be unreliable, or as not providing sufficient material for proper preparation or amendment of the return, or if no such books are maintained or produced, the officer concerned may assess the amount of the business on such information as may be available and levy fee on the basis of such assessment.

- (3) If after such inquiry, a discrepancy is found, the dealer concerned shall be charged with a penalty of 5% of the amount involved for each month of default.

6. PENALTY FOR NON-PAYMENT OF AGRI-BUSINESS FEE:

If any dealer intentionally fails to deposit the agri-business market fee, the Authority on satisfying itself may charge any amount up to eleven times the fee as penalty along with cancellation of the registration.

PART-III

Application for Registration of Private Sector Markets

7. AGRICULTURAL PRODUCE TO BE REGULATED IN PRIVATE SECTOR MARKET:

The Authority may by notification allow a Market Operator and the Management Committee to conduct sale and purchase of agricultural produce.

8. APPLICATION FOR PRIVATE AGRICULTURAL PRODUCE MARKET, COLLECTION CENTRE, AND KEY SERVICE PROVIDER:

- (1) Subject to the provision of section 11 and 12A of the Act, any person who wishes to establish a Private Sector Market shall apply to the Authority for approval of locational clearance and preliminary planning permission, by filing in duplicate the following:
 - (a) Letter of prescribed application appended to the Regulations as Form-EPM (for Private Sector Market) or Form-ECC (for Collection Center exclusively) together with the requisite fees notified by the Authority;
 - (b) Site plan drawn to the scale indicating lot property boundaries, circulation/road network, parking, building site/buildable area, future expansion, if any.
 - (c) Certified Title Deed of concerned property including a registry, fard malkiat, or any other relevant document with the affidavit of the owner(s);
 - (d) Khasra girdawri and aks-shajra, certified by a Revenue Officer concerned;
 - (e) Company incorporation/firm registration certificate/sole proprietor whichever is applicable;
 - (f) NTN and trading Bank Account;
- (2) Any person wishing to register as a Key Service Provider shall apply to the Authority in the application appended to these Regulations as Form-KSP (for Key Service Provider exclusively) along with the requisite fee to be notified by the Authority (for Key Service Provider exclusively).
- (3) The Applicant shall provide an affidavit that he is not a defaulter of any dues of the Authority nor has breached any provision of the Act or the Rules or Regulations made thereunder.
- (4) The Applicant may be a sole proprietor, Association of persons, a partnership firm, or a registered company, duly registered under the relevant laws.

Provided that an appropriate resolution duly approved under the law shall be annexed with the application, in case of the Association of persons, a partnership firm, or a registered company.

9. SCRUTINY COMMITTEE

- (1) The Authority shall constitute a scrutiny committee(s) for vetting of application(s) for establishment of a Private Sector Market.
- (2) The Scrutiny Committee after vetting the application and considering the objections received, if any, shall give its recommendation to the Director General for approval or rejection of preliminary permission, within 15 days, if the application complies with the terms and conditions prescribed.
- (3) The Director General after considering the report / recommendation(s) of the scrutiny committee may allow or dis-allow preliminary permission to the applicant for establishment of Private Sector Market, if he is satisfied that the application complies with the terms and conditions prescribed.

10. SUBMISSION OF TECHNICAL AND FINANCIAL PLANS

Following grant of preliminary permission for establishment of Private Sector Market, the Applicant shall submit the following:

- (1) Technical Parameters: It includes;
 - (a) Topography survey signed by a Town Planner registered with Pakistan Council of Architects and Town Planners;
 - (b) Proposed site plan as per Standards and Parameters attached as Schedule AA duly signed by a Town Planner registered with Pakistan Council of Architects and Town Planners;
 - (c) Detailed drawings of infrastructure along with estimates duly prepared

on the latest Market Rates Schedule notified by Communications & Works Department, Government of Punjab for the concerned District and verified by a consultant/professional engineer registered with Pakistan Engineering Council; and

- (d) Construction/building plan indicating time period for completion, which shall not exceed one year.
- (2) Feasibility Plan: It includes;
 - (a) The Applicant shall submit a business plan for establishing Private Sector Market, and
 - (b) The Applicant shall deposit refundable security amount with the Authority equivalent to 10% of the development cost of the project, to be refunded only three years after completion of the development work.

11. APPROVAL AND REGISTRATION:

- (1) After examining the technical and business plans, the Director General shall give its recommendations to the Authority whether the applicant should be allowed or not to establish a Private Sector Market or Collection Center, as the case may be.
Provided that in the case of a Key Service Provider, the Director General will give its recommendations to the Authority on the basis of the particulars given in the Form-KSP.
- (2) The Authority after satisfying itself that the applicant has met the requirements, shall give a formal letter of approval of the scheme to the applicant subject to the stipulation that the applicant shall apply on the prescribed form and deposit within 30 days of the decision, the following requisite fees,:

Sr. No.	Type of Market	Application Fee (Rs.)	Registration Fee (Rs.)	Annual Renewal of Registration Fee (Rs.)	Late Fee (Rs.)
1.	Private Market	50,000/-	50,000/-	50,000/-	5% of the amount involved
2.	Collection Center	5,000/-	10,000/-	10,000/-	-do-
3.	Key Service Provider	5,000/-	10,000/-	10,000/-	-do-

Provided further that the Authority shall consider revision of the fees, on every five years basis.

- (3) The land/spaces allocated for common service areas including roads, streets, pavements, platforms, parking spaces, lavatory blocks, prayer areas etc., shall be mortgaged with the Authority through duly executed and registered mortgaged deed at the expense of the Applicant.

12. DEVELOPMENT, MONITORING AND COMPLETION:

- (1) The Applicant on approval of his application shall be called Market Operator who shall complete the Private Sector Market within a period of twelve (12) months from the date of grant of preliminary permission.
Provided that the Authority may, upon the application of the applicant, extend the completion period for up to six (06) months subject to imposing fine of 2% of the development cost.
- (2) A Private Sector Market and Collection Centre shall conform to the guidelines provided in Schedule-AA annexed with these Regulations.

- (3) The Authority shall ensure that there is no deviation from the scheme. It's authorized officer may, without prior notice, make regular site visits to check out the development works.
- (4) Upon completion of the scheme of Private Sector Market, the Applicant may apply for a return of the performance security.
- (5) The Applicant shall be responsible for all Government taxes, charges and fees incurred in connection with the development of the scheme.
- (6) After completion of the Private Sector Market, the affairs of the market shall be governed by the Market Operator through a Management Committee.
- (7) Following completion of the development works, the Applicant shall integrate the Private Market with the Authority's Marketing Information System.

PART IV

Conduct of Business

13. MANAGEMENT COMMITTEE

- (1) For the purpose of management of Private Sector Market, the Market Operator, shall establish a Management Committee comprising of the following twelve (12) persons:
 - (a) Market Operator;
 - (b) Two nominees of the Market Operator who must be shop-owners or lessees in the respective market;
 - (c) Two growers of the respective area;
 - (d) Three market functionaries of the respective market;
 - (e) One market worker of the respective market;
 - (f) One Pharria (wholesaler) of the respective market, who must be a shop-owner in the respective market;
 - (g) One representative of consumers/buyers of the respective market; and
 - (h) One representative of the Authority to act as an observer. He will be entitled to participate in the proceedings but shall have no right to vote in decision making.

Provided that members of Management Committee shall be initially appointed by the Market Operator for the period of three years, where after the Management Committee shall be elected in the manner prescribed by the founding Management Committee through bye-laws duly approved and notified by the Authority.

Provided further that immediately after establishment of the market, the Market Operator shall work as the Market Operator for the first three years. After the completion of the initial three years, the Market Operator shall be considered such person possessing a simple majority amongst owners of shops of the market.

Provided further that if no one possesses simple majority amongst the owners, the Market Operator shall be the nominee of the persons possessing simple majority amongst owners of shops of the market.

- (2) The functions of the Management Committee shall be to:
 - (a) prepare the bye-laws for approval of the Authority including any revisions thereof;
 - (b) maintain and manage the Private Market through the Market Operator in accordance with the Act, Rules, Regulations and bye-laws;
 - (c) negotiate service charges of the Market;
 - (d) enlist the commission agents and other market functionaries;

- (e) enlist market workers and fix their remuneration;
 - (f) ensure smooth, transparent and regular auction in accordance with the approved framework;
 - (g) maintain proper accounts of the income and expenditures etc., of the market as well as the collected market fee; and
- (3) The Management Committee shall hold at least one meeting in the month to discuss issues and suggest redressal measures.
- (a) The Management Committee shall indicate necessary development schemes for smooth functioning of the market.
 - (b) All proceedings of the Management Committee shall be recorded in the minute book duly signed by the members present in the meeting.
- Provided that proceeding of the Management Committee shall be taken into consideration during course of inspection by the authorized officer of the Authority or at the time of renewal of registration.
- (4) The correspondence between the Authority and the Management Committee shall be conducted through the Market Operator who shall be responsible for compliance of the law, Rules and these Regulations as well as directions and instructions issued by the Authority from time to time.

14. SHARING OF PROFIT FROM THE MARKET BUSINESS

After payment of specified share of Market Fees to the Authority as well as cost of payment of salaries of the staff, utility bills, maintenance and repairs of infrastructure etc., and provision of other services in the market, the Market Operator shall be entitled to retain the whole profit from income of the Market, subject to the condition that the Market Operator shall be bound to retain the ownership rights of at least thirty three percent (33%) of the total shops in the market.

Provided that in case the ownership rights of the Market Operator are diluted to less than thirty three percent (33%) at any stage, then the profit from income shall be distributed amongst the Market Operator and the owners of the shops proportionally on the basis of their respective shares in ownership of shops, immediately from such stage.

15. DISPUTE RESOLUTION BETWEEN MARKET OPERATOR AND SHOP OWNERS ETC.

In case of any dispute arisen between the market operator, shop owners and management committee or between any two of them, the Authority or its nominee shall be the sole arbitrator, whose decision shall be final and binding on all the parties.

16. ENLISTMENT AND REGISTRATION OF MARKET FUNCTIONARIES ETC.

- (1) The Management Committee shall enlist market workers under Section 13 of the Act according to their bye-laws.

Provided that only those market workers shall be enlisted who are duly registered with the Authority.

- (2) Notwithstanding the above, the Authority shall directly register all market functionaries, Pharias (wholesalers) and market workers etc., in the Punjab, with annual renewal, against the registration fee applicable in Public Markets on forms, AAA, BBB, CCC etc.

Provided that the registration certificate shall be issued on the prescribed Forms DDD, and EEE appended to these Regulations.

Provided further that record of such registration shall be maintained by the Extra Assistant Director of Agriculture (E&M) concerned of form "FF"

- (3) The management committee shall ensure that every market worker shall wear a vest and an Identity Card bearing his photograph, name and exclusive serial number.

17. LEVY OF MARKET FEE

- (1) The Authority shall notify the schedule of market fee ad-valorem, to be levied by the Management Committee in a private market, on the sale value of agricultural produce bought or sold in the private market.

Provided that the market fee shall be fixed at the rate of 0.5% of purchase value of agricultural produce for the initial period of two years from the coming into effect of these Regulations, whereafter, the Authority shall consider revision of the rate, on every five years basis.

Provided further that the sale value may be pre-agreed price in case of contract farming or spot rate received by the seller on a particular date.

Provided further that no fee shall be charged in a subsequent transaction of such agricultural produce within the market.

- (2) The leviable market fee under clause (1) shall be paid by the buyer and no fee shall be charged in a subsequent transaction within the market.
- (3) The sale value shall be the purchase price of the agricultural produce determined through auction;

Provided that if any agricultural produce is not sold through auction, its sale price may be determined by the Market Operator on the basis of its average sale price prevailing in the market on the last day from the record of market functionary relevant to the transaction under question.

- (4) The Commission Agent shall receive the leviable market fee from the buyer at the time of transaction of the agricultural produce and deposit in the specified Bank account on the same day or the following day.

Provided that if pharria is allowed to bring agricultural produce directly into the market, the leviable market fee shall be paid by him on the prescribed rate in the same manner.

Provided further that a copy of bank receipts of deposited amount shall be submitted to Market Operator for purpose of verification and reconciliation with the accounts of management committee concerned.

Provided further that the Market Operator Shall provide the details of the specified bank account to the Authority, which is used for deposit of market fee and shall not change the bank account without prior approval of the Authority.

- (5) The Market Operator shall in accordance with these Regulations as well as bye-laws for conduct of business get a statement of accounts from the bank and shall compare such balance or statement of accounts with his own books.
- (6) The Market Operator shall record and maintain daily arrival of agricultural produce on "Form GG" entering in the market in the prescribed manner and shall integrate the Private Market's system with the Authority's Marketing Information System.

18. ACCOUNT OF TRANSACTION AND OF FEES TO BE MAINTAINED

- (1) Every registered market functionary shall submit on the same day or on the following day to the Market Operator a return in the prescribed form, showing his volume of transaction of sale and purchase and market fee received by him from the buyers and deposited in Bank accounts specified by the Market Operator.

Provided that the broker shall only file his returns in case he is not involved in any transaction of sale and purchase of agricultural produce through commission agent.

Provided further that if the Market Operator has reason to believe that any such return is incorrect, he shall, after notice to the market functionary concerned, and after such enquiry, as he may consider necessary, assess the amount of the market functionary business during the period in question and levy fee on the basis of such assessment.

- (2) The Market Operator shall maintain a register in the prescribed manner on "Form - II" showing the total purchases and sales made by market functionaries as well as fees recoverable and those recovered from them.

Provided that if pharria is allowed to bring agricultural produce directly into the market, his total purchases and sales as well as market fee recoverable and those recovered from them shall also be recorded in the prescribed manner.

- (3) If market functionary fails to submit a return as prescribed under clause (1), the management committee may, after issue of notice to him, assess the amount of his business during the period in question on the basis of such information as may be available and levy the fee accordingly.

Provided that business turnover of a pharria or broker shall also be assessed in a similar manner, like the market functionary.

- (4) The Market Operator may at any time enter upon the premises of business of a registered market functionary to inspect and examine the accounts of transactions of agricultural produce and of the fee paid by him, and the market functionary shall if required, be bound to produce forthwith his accounts before him or any other authorized employee so as to enable him to inspect and examine the same.
- (5) The Market Operator shall inform the market functionaries by a notice about the date and place fixed for the inspection of accounts;

Provided that if the market functionary so desires and pays such fee as the management committee may fix in this behalf, the inspection may be made at his premises.

- (6) The Market Operator shall either generally, or in each case, appoints one or more of its employees to conduct such inspection of market functionary's account books.
- (7) The Market Operator, as the case may be, may after inspection prepare a return, or may amend the return already furnished, on the basis of transactions shown in the market functionary account books, and may levy a fee, or as the case may be, or as an additional fee, on the basis of such return or amended return.

Provided that if the account books are reported to be unreliable; or not providing sufficient material for proper preparation or amendment of the return; or if no such books are maintained or produced, the Market Operator may assess the amount of the market functionary business on such information as may be available to him and levy fee on the basis of such assessment.

- (8) Habitual default in submission of return or submission of false returns shall be a sufficient ground for cancellation of a registration or refusal to renew it, and the provision of this Regulation shall apply in addition to and not in derogation of any other law and / or penalty.
- (9) An assessment order made under the clause (3) or under clause (7) shall, unless passed in presence of the market functionary concerned, be communicated to him by means of a written notice, and a copy thereof shall be supplied to the market functionary on his making a written application and paying copying fee as fixed by the Market Operator. Every management committee shall maintain a register of copying fee.

- (10) The copy shall be prepared in the office of the Market Operator and shall be certified to be correct by the Market Operator, or in his absence, by another person authorized in this behalf by him. Such certificate shall give the dates on which the application was received, and the copy prepared, and delivered to the applicant, and it shall be conclusive evidence of the correctness of these dates.
- (11) An assessment made by the Market Operator under clause (3) or under clause (7) shall be deemed to be an order for the purpose of appeal under clause (12).
- (12) Any aggrieved market functionary may file an appeal before Extra Assistant Director of Agriculture (Economics & Marketing) concerned, within a period of 30 days from the intimation of the impugned order/assessment.
- (13) Any payment that is collected by a Market Operator other than through proper banking channels shall be recorded accordingly and a receipt shall be issued in the prescribed manner on "Form – JJ".
- (14) The Authority may depute an officer to verify the above particulars on complaint or on its own initiative.

19. MAINTENANCE OF ACCOUNTS AND AUDIT OF THE MANAGEMENT COMMITTEE:

- (1) Every Market Operator shall prepare and keep at its office books of accounts and other relevant books, papers and financial statements for every financial year which give a true and fair view of the state of the affairs of the management committee.
- (2) A management committee shall publish a statement of its assets and liabilities at the close of each financial year, with a balance sheet by 31st July following, and shall furnish, on payment of such fee as may be fixed by it, a copy of the statement to any grower, buyer or seller, applying for it and shall also provide their annual accounts certified by a professional chartered accountant, to the Authority regularly.
- (3) The Authority may direct special audit of the accounts of a management committee, expenses of which shall be borne by the management committee.
- (4) The Market Operator shall at the time of audit, cause to be produced all accounts, registers, documents and other papers which may be required by the audit authority for audit purposes and any explanation called for by him in regard to any discrepancy shall immediately be furnished.

20. RATE OF COMMISSION AND REMUNERATION OF A MARKET FUNCTIONARY AND MARKET WORKER:

- (1) In regard to any sale or purchase of agricultural produce no functionary shall charge for the services actually rendered by him and a remuneration in excess of the rates specified below: -
 - (a) Commission agent:-
 - (i) 1.50 percent in the case of food grain and other crops
 - (ii) 2.50 percent in the case of fruits, and
 - (iii) 3.12 percent in the case of vegetables, worked out on the basis of the value of the agricultural produce.
 - (b) Broker:-
 - 0.25 percent of the value of agricultural produce bought or sold
 - (c) Weighman and Palledar:-
 - Market Operator shall fix and notify rates of remuneration of weighman and palledars working in different types of markets separately on the basis of per weight or packing unit, whichever is applicable, duly approved under the bye-laws.

- (2) The seller shall not be liable to pay the remuneration mentioned in clause (1) if he does not hire the services of any of the functionaries.
- (3) Remuneration due to a broker, weighmen measurers, palledar or changer shall be payable by the seller of the produce sold through a commission agent. The commission agent will get his commission from seller. In other transactions the remuneration to any commission agent shall be payable by the person employing him.
- (4) No allowance, deduction or charges of any kind in any form, not permitted by these Regulations shall be allowed in respect of any transaction of sale or purchase of agricultural produce.
- (5) Every market functionary shall give a receipt in the prescribed "Form - KK", appended to these Regulations for the amount received by him as commission, etc. on his behalf or on behalf of broker, weighmen, warehousemen, palledar, etc., who were actually employed for the sale or purchase of agricultural produce.

21. EMPLOYING A BROKER:

- (1) No person shall, in the absence of any express agreement be bound to employ a broker in the transaction, or be required to pay for a broker employed by any other party to the transaction, or to pay for a broker when none has been employed.
- (2) Where any person enters into any transaction for the purpose of sale of any agricultural produce through a commission agent and the commission agent, without a written authority from his principal, employs a broker in connection with such transaction, the broker's remuneration shall be payable by, and may be paid out of the remuneration due to such commission agent.
- (3) The same person shall not act as broker both for the buyer and the seller of an agricultural produce in the same transaction.
- (4) No person shall advance money for the purchase of or have in his possession the document of title relating to, agricultural produce in connection with which he is employed as a broker.

22. EMPLOYMENT OF AUCTIONEER AND SALE OF AGRICULTURAL PRODUCE:

- (1) All agricultural produce brought into the market for sale shall be sold by an open auction at a specified place and at a time fixed by the Market Operator.
- (2) The registered commission agent or his nominee if approved by the Market Operator shall act as an auctioneer.
- (3) A Market Operator may also employ on such terms, as may be fixed by it, one or more auctioneers for sale of any agricultural produce by an open auction as per requirement.
- (4) A seller entering in a market shall make an application in the prescribed manner on "Form – LL" for the sale of agricultural produce through the auctioneer. Such application shall be given a daily serial number and shall, after the auction, be preserved in the office of management committee.
- (5) A bid shall not be offered by secret signs and the auctioneer shall record each bid of the auction in the manner provided in clause (10).
- (6) The highest bid offered by a buyer shall only be considered the sale price of the agricultural produce if seller of the agricultural produce or his representative confirms it the same as final sale price.
- (7) A person engaged by a seller to sell agricultural produce on his behalf shall not act as a buyer either for himself or on behalf of another person in respect of such produce without the prior consent of the seller.

- (8) The buyer shall be considered to have thoroughly inspected the agricultural produce for which he has made a final bid and shall have no right to back out from it.
- (9) No deduction shall be made from the agreed price of the consignment.
- (10) As soon as the auction of an agriculture produce is over, the auctioneer shall secure the signatures of the buyer and the seller or their respective representatives, whoever may be present at the spot in a book to be maintained in Form 'MM'. The book shall consist of at least one hundred pages or multiple thereof and its first and last page shall be signed, stamped and dated by the concerned nominated person of the Market Operator.
- (11) In case auction is held by the registered commission agent or his nominee approved by the Market Operator, he shall also note down all bids in the auction book. The auction book shall be paged, properly bind, having at least one hundred pages or multiple thereof and its first and last page shall be signed, stamped and dated by the concerned nominated person of the Market Operator.
- (12) After the sale is completed, the auction form duly completed shall be forwarded by the auctioneer to the concerned registered commission agents as well as to the Market Operator, which shall preserve it for three years.
- (13) The registered commission agent concerned shall make payment immediately to the seller on delivery of the produce to buyer in case of fruits and vegetables or after the weighment is over in case of grains.
- (14) Every registered commission agent shall, on delivery of agricultural produce to a buyer, execute a memorandum in Form 'KK' and deliver the same to the seller on the same day or the following day, mentioning sale proceeds plus market charges admissible under the Rules, Regulations and bye-laws. The counterfoil shall be retained by the commission agent.
- (15) Delivery of agricultural produce after sale shall not be made or taken unless and until the Commission agent has given to the seller a sale voucher in Form 'KK'
- (16) In the absence of any written agreement to the contrary the sale price of agricultural produce shall be paid to the seller on delivery.

23. CREDIT OF FUND WITH THE AUTHORITY

- (1) Every Management Committee through Market Operator shall deposit ten (10) percent of the monthly income from the market fee levied by the Authority, under the head of share of the Authority, to be utilized by the Authority for regulating private sector markets; and promotion, research, development, planning of agricultural marketing system in the private sector.

Provided that such amount shall be deposited by every Market Operator and Management Committee, monthly in the Fund maintained and operated by the Authority.

Provided further that for transparency and to secure the share of the Authority, the Market Operator and Management Committee shall be bound to maintain a separate Bank Account for daily deposit of share of the Authority in the market fee, for subsequent deposit of the same in the specified bank account of the Authority, on monthly basis.

- (2) The Authority may depute an officer to verify the above particulars and bank accounts on complaint or on its own initiative.

24. CONDUCT OF PHARRIA FOR WHOLESALE

- (1) The registered pharria of fruit & vegetable market shall only conduct their business at specified places and shall purchase agricultural produce through open auction in the market.

Provided that the pharria may only be allowed to bring any of agricultural produce directly into the fruit & vegetable market for sale at his specified place, in case the said agricultural produce is not available in the market or supplied in lesser quantity, in such like situation the decision of the Market Operator shall be final.

- (2) A pharria shall:
 - (a) in no case sell agricultural produce at a rate over and above the one notified by the Authority;
 - (b) maintain cleanliness of the premises allocated to him;
 - (c) place a trash can for refuse collection and dispose of the same at the filth depot specified by the Market Operator;
 - (d) grade the agricultural produce at the designated location and not at the premises allocated to him.
- (3) In case of violation any of the following penalties shall be imposed:
 - (a) registration shall be cancelled;
 - (b) space allocated to the pharria shall be withdrawn;
 - (c) stock available at the premises allocated to him shall be confiscated;
 - (d) fine up to Rs. 10,000 shall be imposed by the inspecting official.
- (4) The Market Operator shall frame SOPs for conduct of business of pharrias and market operator shall be responsible for ensuring their strict implementation. In case of violation of the SOPs the concerned management committee shall be held responsible.
- (5) The registered pharria of the grain market shall make only petty purchases from sellers and shall be allowed to offer the bulk for wholesale in the market.

25. PREVENTION OF MIXING OF AGRICULTURAL PRODUCE:

- (1) No person shall mix agricultural produce, or place or offer mixed agricultural produce for sale, in a market.
- (2) Market Operator shall take all necessary steps to stop or prevent arrival of mixed agricultural produce in the market.

Explanation. – For the purposes of this Regulation mixing of agricultural produce shall include mixing of different varieties, mixing of sieved remains of the agricultural produce with agricultural produce and mixing of earth, dirt, sand and stones or any other extraneous matter with any agricultural produce.

26. GRADING, PACKING AND LOGISTICS OF AGRICULTURAL PRODUCE:

- (1) The grading and packing standards established by the Authority shall be applicable to the agricultural produce to be traded in a market.

Explanation. – Graded commodity in standard pack means all produce should have uniform character like size, colour, ripping, etc packed from top to bottom.

- (2) No person shall fill or cause to be filled any agricultural produce in a packing material except in accordance with standards fixed by the Authority.
- (3) All transactions in a market in terms of packing units shall be deemed to have been entered into in accordance with standards fixed by the Authority.

27. BYE LAWS FOR PRIVATE MARKET, SPECIALIZED MARKET AND COLLECTION CENTER:

- (1) The management committee of a Private Market and the Collection Centre, as the case may be, shall prepare byelaws of the market and furnish it for approval of the Authority.
- (2) The bye-laws shall not be inconsistent with the Act, Rules, Regulations and shall also provide the following mandatory information:

- (a) Name of the market / collection center;
 - (b) Holiday/closing days of the market in whole year;
 - (c) Timing of opening and closing of market;
 - (d) Methodology, venue and timing of auctions;
 - (e) Right of entry;
 - (f) Business model with mode of payments;
 - (g) Rates of different services;
 - (h) Responsibility regarding Market information, Hygiene and sanitation, encroachments and Inspection thereof;
 - (i) Involvement of stakeholders in management decisions;
 - (j) Defaults, penalties and arrangements for dispute resolution; and
 - (k) Help Desk/Customer Facilitation Center.
- (3) The founding Management Committee shall draft bye-laws for conduct of its business including its elections etc., and get the same approved and notified by the Authority within a period of not later than 6 months of its constitution, failing which the Authority may notify bye-laws for such Management Committee on its own.
 - (4) The Authority, for the convenience of the Management Committees in Punjab, may also draft model bye-laws for the conduct of business of the Management Committees, for adoption.

28. PUBLICATION OF MARKETING INFORMATION AND DAILY PRICES OF AGRICULTURAL PRODUCE:

- (1) The Market Operator shall, for the benefit of the persons using the market, exhibit at a suitable place outside its office, and at such other place or places within the market and its catchment area as may be determined by it, bulletins of information regarding demand and supply situation of agricultural produce, its daily wholesale price, grading, packing, handling and storage of agricultural produce prevailing in the market and at the major markets in the province.
- (2) Such bulletins shall be signed by the person authorized by the Market Operator in this behalf.
- (3) The concerned officer nominated by the Authority shall prepare and issue daily retail rates of Fruits and Vegetables in accordance with the margins of profits fixed by the Government or by the Authority.
- (4) The Market Operator shall supply any kind of information demanded by the Authority, Director Agriculture (E&M) Punjab and concerned EADA.

29. CONTROL BY THE AUTHORITY

- (1) In case of usage of common service areas or public utility buildings for any other purpose by the Management Committee of a Private Market, the Authority shall have a right to discard such usage and remove any encroachment and expenditure incurred in this regard shall be recovered from the Management Committee as arrears of land revenue.
- (2) If the Management Committee fails to operate and maintain the Private Market or Collection Center, as the case may be, in accordance with the Act, Rules, Regulation and byelaws, the Authority may cancel the registration.
- (3) If the Management Committee resolves to discontinue operations of a Market, it shall apply to the Authority for de-notification.

Provided that in the case of de-notification, the operation and control of the private market shall be transferred to the Authority, which shall make suitable arrangements for its functioning until its closure and satisfaction of any liability by the Management Committee.

Provided further that the mortgaged area shall not be released by the Authority unless all dues are paid by the Management Committee.

PART-V

TRANSPARENCY AND STANDARDS

30. PAYMENT OF SALE PRICE:

In absence of any written agreement to the contrary, the sale price of agricultural produce purchased or sold under these Regulations shall be paid to the seller at the time of delivery.

31. PREVENTION OF MIXING AND SUBSTANDARD QUALITY:

- (1) No person shall sell or offer for sale mixed, substandard agricultural produce in any public market, private market, specialized market, auction market, whole sale market or collection centre.
- (2) Mixing percentage shall be specifically indicated on the label of packing.
- (3) On the complaint of a buyer an authorized employee of the Authority or the management committee may take samples of any agricultural produce against a receipt granted on Form "E" appended to these Regulations *ibid*.
- (4) The samples shall be taken in three different packages and shall be sealed in such a manner that the contents cannot be removed from the package without breaking or without removing seal and on demand, one of such packages shall be given to the owner of the agricultural produce or to the person with whom it is kept by its owner, the second shall be kept in the office concerned till final decision of the case.
- (5) The samples shall be taken in the presence of the owner of the agricultural produce or if it is in the custody of any other person, in presence of such a person or if nobody is present there, in the presence of any two persons present at the spot.
- (6) Sample shall be referred to the Agricultural Marketing Expert for his decision, subject to provision of section 28 of the Act.
- (7) Provided that the Agricultural Marketing Expert may send the sample for testing at the Punjab Food Authority Lab if he considers it of valuable assistance in arriving at his decision.

Explanation: For the purpose of this Regulation, mixing of agricultural produce shall include mixing of different varieties, incidence of pests or chemicals, disease, mixing of sieved remains of the agricultural produce or its trashes with agricultural produce and mixing of earth, dirt, sand and stones or any other extraneous matter with any agricultural produce.

Provided that if seller indicates in written manner level of mixing material mentioned to above with the agricultural produce to the buyer then for the purpose of this Regulation it shall not be treated as mixing, provided no deviation is found to the excess of indications.

32. TRADE ALLOWANCES:

- (1) In case of any transaction of sale and purchase of agricultural produce in a private market, specialized market, auction market or collection center market, only the following trade allowances shall be allowed;
 - (a) tare weight allowance --- the exact weight of the gunny bag or of the packing material used;
 - (b) moisture level --- the exact percentage of moisture in any agricultural produce exceeding the permissible limits;
 - (c) full adjustment of increase in the weight of the agricultural produce shall be allowed after weighment, if any, in the scale.

- (2) All purchases shall be made only on the basis of their grades notified by the Authority from time to time. Allowances on account of deviation from the grades shall be made only in accordance with the scale prescribed by the Authority and in force at the time of purchase.

Each time a trade allowance, charged under clause (1) or (2) above or in any other form shall separately be mentioned in the prescribed receipt given to the seller of the agricultural produce.

Provided that in case seller is not satisfied to the charged trade allowance, he may approach Agricultural Marketing Expert for dispute resolution as provided under section 28 of the Act.

- (3) Value of such samples shall be paid at the rate of prevailing price.

33. WEIGH-BRIDGES AND CERTIFICATES OF WEIGHMENT:

- (1) The Authority may erect weighbridge in the vicinity of the market or declare a private weighbridge as a certified one for weighing of agricultural produce and shall be responsible for maintaining such weighbridge in proper condition,
- (2) The Authority shall charge fee on prescribe rate for weighing of agricultural produce and issue certificate of weighment, in such form as may be prescribed.
- (3) A certificate issued under clause (2) above shall be accepted as final by all persons transacting business in the market, unless it is proved, to the satisfaction of any authorized officer of the Authority or his authorized representative that the weighment was done on a defective weigh-bridge or by means of an incorrect scale or weight.

34. LIMITATION OF SALE & PURCHASE TRANSACTION:

All transactions of sale and purchase of agricultural produce shall be conducted within the boundary wall of the premises of the private market, whole-sale market, specialized market, auction market, farmer market or collection centers approved and registered by the Authority.

Provided that bulk purchasers (*Beopari*) may get their premises registered as collection center of any dealer subject to the fulfillment of the prescribed criteria.

35. INSPECTION AND SEIZURE OF AGRICULTURAL PRODUCE:

- (1) The Chairman, any member of the Authority if instructed by the Chairman, Director General, Director of Agriculture (Economics & Marketing), Deputy Director of Agriculture (Economics & Marketing) and Extra Assistant Director of Agriculture (Economics & Marketing) or any other Authorized Officer by the Authority, in the course of performance of his duties, may in their respective jurisdictions:
- (a) enter into any building, enclosure or place used for sale and purchase, grading, weighment or measurement of an agricultural produce in a market area and may inspect, weigh or measure or cause to be inspected, weighed, or measured any agriculture produce entering in the market or found in the said building, enclosure or place;
- (b) inspect any work in progress in the market;
- (c) inspect the cleanliness of the market premises;
- (d) seal any market premises or its portion and seize any agricultural produce of the person in respect of which, or any material by which, or any breach of the provisions of the Act, or of the rules or regulations or bye-laws made thereunder, is reasonably believed to have been committed;
- (e) by an order in writing addressed to the market operator, call for and inspect, or cause to be inspected, any book or document in possession or

under control of the management committee or the market operator, as the case may be, and the market operator shall immediately comply with such order;

- (f) by an order in writing, addressed to the market operator or the management committee, require them to furnish within a specified period any statements, accounts, reports, or copies of documents in possession of the management committee or market operator pertaining to its proceedings or working;
 - (g) enquire generally into the affairs of the management committee or market operator with a view to ascertaining whether the same are being satisfactorily administered, and for the purposes of such enquiry make use of any property of the management committee or market operator, and exercise the powers mentioned in clauses (a), (b) and (c) of this Regulation, and the members, officers and servants of the management committee or market operator shall render such assistance in the enquiry as the person or persons conducting the enquiry may deem necessary.
- (2) An inventory of the agricultural produce or the articles so seized shall be prepared by the officer or servant proceeding under this Regulation, and a copy thereof shall be given to the person from whose custody the agricultural produce or articles have been taken into possession.
- (3) The Director General, Director of Agriculture (Economics & Marketing), Deputy Director of Agriculture (Economics & Marketing) and Extra Assistant Director of Agriculture (Economics & Marketing) or any other Authorized Officer, seizing the agricultural produce or the articles under this Regulation shall keep such produce or the articles, either in his own custody or require any registered dealer to take it into his possession and keep the same in his charge till such time as the inquiry in regard to the said agricultural produce or the articles is completed and final orders regarding its disposal are passed by the officer senior to the officer seizing the agricultural produce or the articles on same day in case of perishable commodities:
- Provided that no compensation shall be payable to the person from whom the agricultural produce is seized and disposed of.
- Provided further that the Director General may for reasons to be recorded in writing direct that such produce or article be released and restored to the person from whom it was seized or taken possession of after compounding of offence.
- (4) The expenses incurred on transportation and storage of the agricultural produce or the articles seized under this Regulation shall be recoverable from the owner of the property. If such person refuses or fails to pay such expenses, the agricultural produce or such part thereof, as may fetch the amount of money so expended, shall be sold or auctioned under the orders of the Director General and the amount realized by such sale or auction shall be adjusted towards transportation and storage charges, and the balance, if any, paid to the person to whom the agricultural produce belonged or was due to be restored.
- (5) When the agricultural produce or the articles is required to be restored to person from whom it was seized, a notice shall be issued to him for appearance at such place and time as may be specified in the notice for the purpose of taking its delivery. If such person refuses or fails to take the delivery at the appointed place and time, the agricultural produce shall be sold or auctioned publicly, under the orders of the Director General and the amount so realized by such sale or auction shall be adjusted towards the expenditure incurred in this behalf, and the balance, if any, shall be paid to the person to whom the agricultural produce

or the articles was due to be restored; provided that such person applies for it to the Authority within 90 days of the sale or auction.

- (6) The registered market functionary required by an officer authorized by the Authority to take possession of the agricultural produce or the articles seized shall not refuse to do so. In case of refusal, the Authority may cancel his registration under section 16 of the Act.
- (7) The authorized officer may seal any property of a person in respect of which, or any material by which, any breach of the provisions of the Act, or of the rules or regulations or bye-laws made thereunder, is reasonably believed to have been committed.
- (8) The officer mentioned in clause (3) and (4) may for reasons to be recorded in writing, direct that the property sealed may be de-sealed after compounding of offence.
- (9) The amount received after compounding of the offence shall be credited in the Authority fund.

36. REGULATIONS FOR GRADING AND PACKING:

- (1) Subject to the provision of section 6 (a) of the Act, the Authority shall frame regulations that will specify grading standards for agricultural produce, which will classify it into different grades depending inter alia on varietal characteristic, cleanliness, freedom from contamination, size, and tolerances.
- (2) The Authority shall also make regulations that will specify packing standards for agricultural produce including type of packaging material and size, imaging labelling of it.

37. COMPOUNDING PROCEDURE OF OFFENCES:

- (1) The Authority may compound any offence and may exercise this power at any time before directing prosecution, or where a prosecution has been initiated, before the case is finally disposed of by the trial court.
- (2) In case the chairman receives an application for the compounding of an offence, he shall place the matter in the next meeting of the Authority for its approval, in accordance with the provisions of sub-section (k) of Section 15C of the Act.
- (3) The Authority while compounding an offence shall in no case accept an amount less than fifty percent (50%) of the maximum fine that can be imposed for the offence:

38. REMOVAL OF ENCROACHMENTS:

- (1) No immovable encroachment shall be permissible in any Private Sector Market on over or under a road, drain, 'thara', platform, utility area, street, passages, pavements, or any open space, the Director General or an officer authorized by the Authority in this behalf, or the management committee, in addition to instituting criminal proceedings against him under Pakistan Penal Code, may, by notice, require the person responsible for any such encroachment to remove the same in a period of seven days, and if the encroachment is not removed within such period, the Authority may cause the encroachment to be removed through its own agency and the cost incurred thereon by the Authority shall be recoverable as arrears of land revenue:

Provided that, no action shall be taken without providing an opportunity of being heard to the person, to be affected thereby.

Provided further that temporary or moveable encroachments may be removed by Director General or an authorized officer or the management committee, at any time without any notice.

- (2) Notwithstanding anything contained in any other law, no compensation shall be payable for any encroachment removed or caused to be removed under these Regulations.

39. PROCEDURE FOR RECEIPT, HEARING AND DISPOSAL OF COMPLAINTS:

- (1) A complaint within the cognizance of the Market Operator shall be made in writing and a receipt shall be issued thereof.
- (2) A complaint received under clause (1) shall immediately be entered in a diary register and shall place it forthwith before the management committee or any other person as may be appointed by the same.
- (3) After serving a notice to the complainant, complaint shall be enquired against person(s) complained of and after giving him/them an opportunity of being heard the order shall be recorded in writing for disposing of the complaint and its report entered in the register Form “NN” appended to these Regulations.

40. DENOTIFICATION AND CHANGE OF STATUS OF A MARKET:

The Authority may de-notify a market or convert the status of a private market to a public market and vice versa as well as it may allow the establishment, administration and management of a market through public private partnership.

Provided that the Authority may allow change of nomenclature and nature as well as category of business of a market.

Provided that the Authority may allow outsourcing of any service of a market as well as collection rights of market fees etc.

41. FARMER’S MARKET

- (1) The Authority shall promote and regulate farmer markets to improve marketing opportunities for growers and establish a market management responsible for implementation of market guidelines, maintenance and sanitation of the market.
- (2) The Authority may establish on its own or allow any local government to establish, daily or weekly farmer’s markets, to facilitate growers for directly offering for sale in bulk or retail the agricultural produce to buyers.
- (3) A grower or his association may establish a farmer market at his own farm or at the farm of one of the members of his association, to directly offer for sale, in bulk or retail, the agricultural produce to a buyer and shall not be required to register the same with the Authority in case they only offer for sale their own produce.
- (4) The farmers’ market shall be established under the name and style of “apni mandi” or “kissan bazaar” followed by the name of the location.
- (5) A grower or growers’ association shall not be required to get their market registered, however, they shall apply for enlistment as a grower or as an association with the Authority, free of cost, in order to avail the benefits and services offered by the Authority for promotion of growers’ business, including its integration with the Agriculture Marketing Information System;
- (6) Growers must clearly display signs that show the name of their farm, location, produce and its price in legible and visible manner.
- (7) Farmers shall be responsible for maintaining their space in a clean and sanitary manner with attention to public safety.
- (8) Authority reserves the right to inspect the growers produce to confirm that same is being sold at the Farmers Market in compliance with market guidelines as well as food safety standards.
- (9) No commission agent or broker shall be allowed to conduct business at the Farmers Market. In case of violation, the registration of any such commission

agent or broker shall be cancelled and he shall be black-listed by the Authority for registration in any public or private market for a period of next five years.

- (10) In case of establishment of any such market, at a location other than the aforementioned farm, or in an urban area, the guidelines provided in Schedule-BB shall be required to be observed.
- (11) Any grower who is found to have violated the market guidelines will receive a warning, temporary suspension, or be permanently removed from the Farmers Market by the market management.

42. SALE & PURCHASE OF AGRICULTURAL PRODUCE THROUGH THE SPECIFIED BANK ACCOUNT:

All sale and purchase of agricultural produce under these Regulations, shall only be conducted through bank transactions from the specified bank account, details of which were provided to the Authority at the time of registration or renewal. No cash transaction shall be allowed

Provided that bank account may be changed only with the prior written permission of the Authority.

Provided further that breach of the provisions of this Regulation shall render the registration cancelled.

43. DELEGATION OF POWERS:

Any Competent Authority, with the prior approval of the Authority, may delegate any of its powers and functions to any subordinate officer or authority under these Regulations but any delegated power could not be further delegated.

FORM 'A'

“Application for Registration of Dealer / Collection Centre” (Under Regulation 3 (2) of The Punjab Private Sector Agricultural Marketing Regulations, 2020)

1. Nature of Agri-Business

2. Place of Agri-Business

3. Name & style of Agri-Business

4. Certification of business in term of registration / incorporation

5. Name of proprietor / Managing Partner or Manager / Chief Executive

a. if the applicant is a partnership firm, has it been registered or not?

b. If the applicant is a partnership firm give the names of all partners consisting of, with parentage, residence and address, in full of each.

c. Whether the applicant or where the applicant is a partnership firm, or any member thereof, whether singly or in collaboration with anybody else, holds a similar registration for any other agri-business

d. Has the applicant, or, where the applicant is a partnership firm, has any member thereof singly or in collaboration with anybody else been granted a registration for dealer in the Province and such registration has been suspended or cancelled? If so, when, where and for what period?

6. Name of dealing person(s) with designation / parentage / CNIC No. / Contact Number

7. Official Postal Address

8. Period of registration from _____ to _____

Certified that the facts set out in the application are true to my knowledge except paragraph which are true to my belief, being based on information supplied by

(Signature of the applicant with date)

Process:

- a. Verification
- b. Recommendations
- c. Approval

Form ‘A’
(Second Leaf)
“Application for Registration of Dealer / Collection Centre”
(Under Regulation 3(2) of the Punjab Private Sector Agricultural Marketing
Regulations, 2020)
CONDITION OF THE REGISTRATION

The registration is granted subject to the following conditions:

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, the rules, the regulations framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the rules and the regulations, and shall report in writing to the Authority any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the Authority issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly according to the principle of fair dealings.
5. A registered person shall intimate immediately to the Authority, the date on which he suspends or gives up his business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Agri-Business, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 10 days before the date on which the registration is due to expire.
7. For any other cause which is sufficient in the opinion of the Authority to justify such cancellation.
8. The registered person shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

Certified that I _____ being _____ of name & style of Agri-business read out the terms & conditions, understand it and accepted to abide by the same.

(Signature of the applicant with date)

FORM “B”

“Application for Renewal of Registration of Dealer / Collection Centre” (Under Regulation 3(5) of The Punjab Private Sector Agricultural Marketing Regulations, 2020)

1. Registration Number

2. Nature of Agri-Business

3. Place of Agri-Business

4. Name & style of Agri-Business

5. Certification of business in term of registration / incorporation

6. Name of proprietor / Managing Partner or Manager / Chief Executive

a. if the applicant is a partnership firm, has it been registered or not?

b. If the applicant is a partnership firm give the names of all persons consisting of, with parentage, residence and address, in full of each.

c. Whether the applicant or where the applicant is a partnership firm, or any member thereof, whether singly or in collaboration with anybody else, holds a similar registration for any other agri-business _____

d. Has the applicant, or, where the applicant is a partnership firm, has any member thereof singly or in collaboration with anybody else been granted a registration for dealer in the Province and such registration has been suspended or cancelled? If so, when, where and for what period?

7. Name of dealing person(s) with designation / parentage / CNIC No. / Contact Number

8. Official Postal Address

9. Specify any change in serial No. 2 to 8, if occurs as compared to the information already recorded under application of registration (Form “A”)

10. Period of registration from _____ to _____

Certified that the facts set out in the application are true to my knowledge except paragraph which are true to my belief, being based on information supplied by

(Signature of the applicant with date)

Process:

- a. Verification
- b. Recommendations
- c. Approval

FORM “B”
(Second Leaf)
“Application for Renewal of Registration of Dealer / Collection Centre”
(Under Regulation 3 (6) of The Punjab Private Sector Agricultural Marketing
Regulations, 2020)

CONDITION OF THE RENEWAL

The registration is granted subject to the following conditions:

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, the rules, the regulations framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the rules and the regulations, and shall report in writing to the Authority any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the Authority issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly and according to the principle of fair dealings.
5. A registered person shall intimate immediately to the Authority, the date on which he suspends or gives up his business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Agri-Business, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 10 days before the date on which the registration is due to expire.
7. Any additional condition imposed by the Authority _____
8. The registered person shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

Certified that I _____ being _____ of name & style of Agri-business read out the terms & conditions, understand it and accepted to abide by the same.

(Signature of the applicant with date)

FORM “BA”

**“Certificate of Registration of Dealer / Collection Centre”
(Under Regulation 3 (6) of The Punjab Private Sector Agricultural Marketing
Regulations, 2020)**

In exercise of powers conferred under section 15 of the Punjab Agricultural Marketing Regulatory Authority Act, 2018 name & style of Agri-Business is hereby registered as dealer for the period from _____ to _____ on the following agreed terms & conditions;

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, the rules, the regulations framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the rules and the regulations, and shall report in writing to the Authority any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the Authority issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly and according to the principle of fair dealings.
5. A registered person shall intimate immediately to the Authority, the date on which he suspends or gives up his business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Agri-Business, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 10 days before the date on which the registration is due to expire.
7. Any additional condition imposed by the Authority _____
8. The registered person shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

(Date _____

Place of issue _____

**Signature of the officer issuing the
Registration with designation.**

FORM “BA”
(Second Leaf)
“Certificate of Registration of Dealer / Collection Centre”
(Under Regulation 3(6) of The Punjab Private Sector Agricultural Marketing
Regulations, 2020)

1	2	3	4	5	6
Date of issuance	Date from which issuance takes effects	Date of expiry	Fee Paid	Remarks	Signature of the issuing authority with designation
Date of renewal	Date from which renewal takes effect	Date of expiry	Fee Paid	Remarks	Signature of the renewing authority with designation

Orders passed under Sections 16 & 17 of the Punjab Agricultural Marketing Regulatory Authority Act, 2018

1	2	3	4	5	6	7
Serial No.	Date of the order	Nature of the offence	Substance of the order	Name and designation of the officer making the order	Signature of the officer making the order	Remarks

REGISTER FORM “BA-1”

“Record of Registration”

**(Under Regulation 3 (11) of The Punjab Private Sector Agricultural Marketing
Regulations, 2020)**

Name & Style of Agri- Business	Address	Registration No.	Issuance Date	Expiry Date	Name of proprietor / Managing Partner or Manager / Chief Executive	List of Partners in case of firm
Name & Style of Agri- Business	Address	Registration No.	Renewal Date	Expiry Date	Any change occurs in information provided under Regulation 14(3) & (7)	

FORM “C”

“Return Form”

(Under Regulation 4 (4) of the Punjab Private Sector Agricultural Marketing Regulations, 2020)

Month of Return _____

Submission Date _____

Name and style of Dealer _____

Registration #. _____

Date	Agri-Produce	Qty. Purchased	Price / 40kg	Total value	Leviable fee @ ____	Paid amount	DD / bank credit receipt with No. & date

Sing & Seal of dealer / Authorized agent

FORM “D”
“Register of Sale and Purchase of Agricultural Produce”
(Under Regulation 4 (4) of the Punjab Private Sector Agricultural Marketing
Regulations, 2020)

Month _____

Name and style of Dealer _____

Registration #. _____

Date	Agri- Produce	Qty Purchased	Price / 40 kg	Total value	Leviabale fee @ _____	Paid amount	DD / bank credit receipt with No. & date	Due amount	Verified by

APPLICATION FORM ‘EPM’

(Regulation 8(1) (a) of the Punjab Private Sector Agricultural Marketing Regulations, 2020)

DEPARTMENT OF AGRICULTURE, PUNJAB APPLICATION FOR PRIVATE MARKET			
CONTACT INFORMATION			
Name of Applicant:			
Father Name:			
CNIC No. (attach copy):			
Mailing Address (along with recent Utility Bill):			
Title of Firm/Company (attach incorporation/registration certificate):			
Phone:	Cell:	Fax:	E-mail:
Registered company address:			
City:		ZIP Code:	
Relevant Experience (attach detail)			
PROPOSED SITE			
Land Area:	Mouza:	Tehsil/District	
Land documents (Attach Original)			
1. FardMalkiat 2. AksShajara/Site Plan 3. Non Encumbrance Certificate			
Layout Plan (attach original design Plan)		Completion period:	
Financial Plan ((attach copy)			
Feasibility of plan (attach copy)			
Conservation plan undertaking (attach copy)			
Non conviction certificate (attach copy)			
Market byelaws (attach copy)			
PERFORMANCE SECURITY			
A performance security equal to 20% of the project cost that shall be deposited in the Accounts specified by the Authority. (attach Proff)			
SIGNATURES			
Title: Department of Agriculture Date:		Title: Developer Date:	

Form No. _____

FORM 'ECC'

“Application for Registration of Collection Centre”

(Regulation 8(1)(a) of The Punjab Private Sector Agricultural Marketing Regulations, 2020)

Registration No. _____
(For official use only)

- (1) Application for the grant of a
registration for

Setting up, establishing or continuing or
allowing to continue any place for the
purchase, sale and processing of
agricultural produce (s)

- (2) Name of District

- (3) Nature of Business

- (4) Address

- (5) Registration required for period from
_____ to _____

- (6) Name of Company/Firm/Proprietor

- (7) Company Incorporation No. / Firm Registration No./ CNIC of Proprietor

- (8) Contact No. of Authorized Person

- (9) E-mail

- (10) Particular of Directors & CEO/Partners/Person Constituting the Business:

Sr. No.	Name	Father's/Husband's Name	CNIC No.	Cell Number	Full Address

- (11) Particulars of Income Tax/Income Tax Return if applicable.

Sr. No.	NTN/FTN Number	Year	Turn Over (Rs.)	Tax Paid (Rs.)

- (12) Registration Fee Paid:

Amount (Rs.). _____ Demand Draft No. _____ Date. _____

(Declaration)

Certified that the facts set out in the application are true to the best of my knowledge. I undertake to abide by provisions of Punjab Agriculture Marketing Regulatory Authority Act 2018, rules, regulations and bye-laws made thereunder.

Signature of Authorized Person
Officer
seal)

Date: _____

Signature of verifying
(With Designation and

Note: Application must be accompanied with following documents:

- | | |
|--|---------------------------|
| i. Copy of CNIC of applicant and partners
Certificate | ii. Company Incorporation |
| iii. Firm Registration Certificate | iv. Fee deposit Slip |

(FOR OFFICIAL USE ONLY)

Verification: _____

(Signature of reporting official)

Recommendations: _____

(Signature of Forwarding Officer)

Decision:

(Signature of Director General PAMRA)

FORM ‘KSP’
(First Leaf)
“Application for Registration of Key Service Provider”
(Under Section 11 of the PAMRA ACT, 2018 and Regulation 8 (2) of The Punjab Private Sector
Agricultural Marketing Regulations, 2020)

(1) Nature of Service to be provided

(2) Place of Service Delivery

(3) Name & style of

Service_____

(4) Certification of business/service in term of registration / incorporation_____

(5) Name of proprietor _____

a. if the applicant is a partnership firm, has it been registered or not?

b. If the applicant is a partnership firm give the names of all partners consisting of, with parentage, residence and address, in full of each.

c. Whether the applicant or where the applicant is a partnership firm, or any member thereof, whether singly or in collaboration with anybody else, holds a similar registration for any other service prescribed in PAMRA, 2018

d. Has the applicant, or, where the applicant is a partnership firm, has any member thereof singly or in collaboration with anybody else been granted a registration for service provider in the Province and such registration has been suspended or cancelled? If so, when, where and for what period?

(6) Name of dealing person(s) with designation / parentage / CNIC No. / Contact Number

(7) Official Postal Address

(8) Period of registration from_____ to _____

Certified that the facts set out in the application are true to my knowledge except paragraph
..... which are true to my belief, being based on information supplied by
.....

(Signature of the applicant with date)

Process:

- a. Verification
- b. Recommendations
- c. Approval

Form ‘KSP’

(Second Leaf)

“Application for Registration of Key Service Provider”

**(Under Section 11 of the PAMRA ACT, 2018 and Regulation 8 (2) of The Punjab Private Sector
Agricultural Marketing Regulations, 2020)**

CONDITION OF THE REGISTRATION

The registration is granted subject to the following conditions:

- (1). The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority, Act, 201, the rules, the regulations and By-Laws framed thereunder.
- (2) The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the rules and the regulations and by Laws, and shall report in writing to the Authority any evasion or breach which come to his knowledge.
- (3) The registered person shall surrender his registration, on demand, to the Authority issuing or renewing it, or any authority competent to take action.
- (4) The registered person shall conduct his business honestly according to the principle of fair dealings.
- (5) A registered person shall intimate immediately to the Authority, the date on which he suspends or gives up his service delivery business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Service, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
- (6) An application for the renewal of a registration shall be made at least 15 days before the date on which the registration is due to expire.
- (7) For any other cause which is sufficient in the opinion of the Authority to justify such cancellation.
- (8) The registered person shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

Certified that I _____ being _____ of name & style of
Agri-business read out the terms & conditions, understand it and accepted to abide by the same.

(Signature of the applicant with date)

FORM “KSP”
“Application for Renewal of Registration of Key Service Provider”
(Under Section 11 of the PAMRA ACT, 2018 and Regulation 8 (2) of The Punjab Private Sector
Agricultural Marketing Regulations, 2020)

- (1). Registration Number

- (2). Nature of Service

- (3). Place of Service Delivery

- (4). Name & style of Service

- (5). Certification of Service of registration / incorporation

- (6). Name of proprietor _____
- a. if the applicant is a partnership firm, has it been registered or not?

- b. If the applicant is a partnership firm give the names of all persons consisting of, with parentage, residence and address, in full of each.

- c. Whether the applicant or where the applicant is a partnership firm, or any member thereof, whether singly or in collaboration with anybody else, holds a similar registration for any other Service _____
- d. Has the applicant, or, where the applicant is a partnership firm, has any member thereof singly or in collaboration with anybody else been granted a registration for dealer in the Province and such registration has been suspended or cancelled? If so, when, where and for what period?

- (7). Name of dealing person(s) with designation / parentage / CNIC No. / Contact Number

- (8). Official Postal Address

- (9). Specify any change in serial No. 2 to 8, if occurs as compared to the information already recorded under application of registration (Form “KSP”) _____
- (10). Period of registration from _____ to _____

Certified that the facts set out in the application are true to my knowledge except paragraph which are true to my belief, being based on information supplied by

(Signature of the applicant with date)

Process:

- a. Verification
b. Recommendations
c. Approval

FORM “KSPA”

“Certificate of Registration of Key Service Provider”

(Under Section 11 of the PAMRA ACT, 2018 and Regulation 8 (2) of The Punjab Private Sector Agricultural Marketing Regulations, 2020)

In exercise of powers conferred under section 15 of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, name & style of Service is hereby registered as Key Service Provider for the period from _____ to _____ on the following agreed terms & conditions;

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority, Act, 2018, the rules, the regulations and by-Laws framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the rules, the regulations and By-Laws, and shall report in writing to the Authority for any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the Authority issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly and according to the principle of fair dealings.
5. A registered person shall intimate immediately to the Authority, the date on which he suspends or gives up his Service Delivery or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Service Delivery, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 15 days before the date on which the registration is due to expire.
7. Any additional condition imposed by the Authority _____
8. The registered person shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

(Date _____)

Place of issue _____

**Signature of the officer issuing the
Registration with designation.**

FORM “SKPA”**(Second Leaf)****“Certificate of Registration of Key Service Provider”****(Under Section 11 of the PAMRA ACT, 2018 and Regulation 8 (2) of The Punjab Private Sector Agricultural Marketing Regulations, 2020)**

1	2	3	4	5	6
Date of issuance	Date from which issuance takes effects	Date of expiry	Fee Paid	Remarks	Signature of the issuing authority with designation
Date of renewal	Date from which renewal takes effect	Date of expiry	Fee Paid	Remarks	Signature of the renewing authority with designation

Orders passed under Sections 16 & 17 of the Punjab Agricultural Marketing Regulatory Authority Act, 2018

1	2	3	4	5	6	7
Serial No.	Date of the order	Nature of the offence	Substance of the order	Name and designation of the officer making the order	Signature of the officer making the order	Remarks

FORM 'AAA'

Form No. _____

**“Application / renewal for Registration of Market Functionaries”
[Under Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations,
2020]**

Registration No. _____

(1) Application for the grant of a registration for

**Setting up, establishing or continuing or allowing
to continue any place for the purchase and sale of
agricultural produce (s)**

(2) Name of Management Committee

(3) Name of the Market

(4) Category of Registration

(5) Registration required for period from

_____ to _____

(6) Name of applicant with Parentage

(7) Permanent Address of applicant

(8) Temporary Address of applicant

(9) CNIC of applicant

(10) Cell No. of applicant

(11) Place of Business/Shop No. etc.

(12) Status of Applicant in the Market

(a) Owner

(b) Lessee

(c) Others

(13) Name/Title of the Firm/Business

Form 'AAA'
(Second Leaf)

“Application for Registration / renewal of Market Functionaries”
[Under Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

(14) Particular of Person(s) Constituting the Firm/Business:

Registration No. of Firm (if any): _____

Sr. No.	Name	Father's/Husband's Name	CNIC Number	Cell Number	Full Address

(15) Particulars of Income Tax/Income Tax Return if applicable.

Sr. No.	NTN/FTN Number	Year	Turn Over (Rs.)	Tax Paid (Rs.)

(16)

(a) Whether the applicant or where the applicant is a firm any member thereof, whether singly or in collaboration with anybody else, holds a registration for any other market, if so which?	
(b) Whether the applicant or where the applicant is a firm any member thereof, whether singly or in collaboration with anybody else, holds a registration for any other market, if so which?	

(17)

Challan Receipt No. _____ Date. _____ Amount Paid _____
Copy of challan is enclosed.

Signature of applicant
(With date and seal)

Signature of the market functionary
making verification
(With full name, registration
number and seal)

Note: Application must be accompanied with following documents:

- | | |
|--|-----------------------------------|
| ii. Copy of CNIC of applicant and partners | ii. Ownership/Rent deed. |
| iii. Partnership deed | iv. Firm Registration Certificate |

Form ‘AAA’
(Third Leaf)

“Application for Registration / renewal of Market Functionaries”
[Under Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

TERM & CONDITIONS OF THE REGISTRATION

The registration is granted subject to the following conditions:

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, the rules, the regulations and By-Laws framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the rules and the regulations, and shall report in writing to the Management Committee any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the Management Committee issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly according to the principle of fair dealings.
5. A registered person shall intimate immediately to the Management Committee, the date on which he suspends or gives up his business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Agri-Business, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 15 days before the date on which the registration is due to expire.
7. For any other cause which is sufficient in the opinion of the Management Committee to justify such cancellation.
8. The registered person/registration shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

Certified that I _____ being _____ of name & style of Agri-business read out the terms & conditions, understand it and accepted to abide by the same.

(Signature of the applicant with date)

Form 'AAA'

(Fourth Leaf)

**“Application for Registration / renewal of Market Functionaries”
[Under Regulation 16 of The Punjab Private Sector Agricultural Marketing
Regulations, 2020]**

(FOR OFFICIAL USE ONLY)

Verification: _____

Date: _____

(Signature of reporting official)

Decision: _____

Date: _____

(Sign and seal of EADA)

FORM 'BBB'

Form No. _____

“Application for Registration / renewal of Pharria (Wholesaler)”
[Under Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

Registration No. _____

(For official use only)

- (1) Application for the grant of a registration for _____
for the Wholesale purchase and sale of agricultural produce (s) in the market
- (2) Name of Management Committee _____
- (3) Name of the Market _____
- (4) Category of Registration _____
- (5) Registration required for period from _____ to _____
- (6) Name of applicant with Parentage _____
- (7) Permanent Address of applicant _____
- (8) Temporary Address of applicant _____
- (9) CNIC of applicant _____
- (10) Cell No. of applicant _____
- (11) Location of Business. _____

Form ‘BBB’
(Second Leaf)
“Application for Registration / renewal of Pharria (Wholesaler)”
[Under Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

(12) Particulars of Income Tax/Income Tax Return if applicable.

Sr. No.	NTN/FTN Number	Year	Turn Over (Rs.)	Tax Paid (Rs.)

(13)

Whether the applicant holds a registration for any other market, if so, then give Category of registration, registration No. and name of the Market.	
--	--

(14)

Challan Receipt No. _____ Date. _____ Amount Paid _____
Copy of challan is enclosed.

Signature of applicant (with date)

Signature of the market functionary
making verification
(With full name, registration number and seal)

Note: Application must be accompanied with following documents:

- i. Copy of CNIC of applicant
- ii. Rent deed if any.

Form ‘BBB’

(Third Leaf)

“Application for Registration / renewal of Pharrria (Wholesaler)”

[Under Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

TERM & CONDITIONS OF THE REGISTRATION

The registration is granted subject to the following conditions:

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, the rules, the regulations and By-Laws framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the rules and the regulations, and shall report in writing to the Management Committee any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the Management Committee issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly according to the principle of fair dealings.
5. A registered person shall intimate immediately to the Authority, the date on which he suspends or gives up his business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Agri-Business, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 15 days before the date on which the registration is due to expire.
7. For any other cause which is sufficient in the opinion of the Management committee to justify such cancellation.
8. The registered person/registration shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

Certified that I _____ being _____ of name & style of Agri-business read out the terms & conditions, understand it and accepted to abide by the same.

(Signature of the applicant with date)

Form ‘BBB’
(Fourth Leaf)
“Application for Registration / renewal of Pharria (Wholesaler)”
[Under Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

(FOR OFFICIAL USE ONLY)

Verification: _____

Date: _____

(Signature of reporting official)

Decision: _____

Date: _____

(Sign and seal of EADA)

FORM 'CCC'

Form No. _____

“Application for Registration / renewal of Market Workers”
[Under Regulation 16 of The Punjab Private Sector Agricultural Marketing
Regulations, 2020]

Registration No. _____
(For official use only)

(1) Application for the grant of a registration for

**for provision of services to a buyer
or seller on rates fixed under
Punjab Agricultural Marketing
Regulatory Authority Act, 2018 in a
market**

(2) Name of Management Committee

(3) Name of the Market _____

(4) Category of Registration _____

(5) Registration required for period from _____ to _____

(6) Name of applicant with Parentage _____

(7) Permanent Address of applicant _____

(8) Temporary Address of applicant _____

(9) CNIC of applicant _____

(10) Cell No. of applicant _____

(11) Name/Title of the services (if any) _____

(12) Challan Receipt No. _____ Date. _____ Amount Paid _____

Copy of challan is enclosed.

Form 'CCC'

(Second Leaf)

"Application for Registration / renewal of Market Worker"

[Under Regulation 16 of the Punjab Private Sector Agricultural Marketing Regulations, 2020]

(Declaration)

Certified that the facts set out in the application are true to the best of my knowledge. I undertake to abide by provisions of Punjab Agriculture Marketing Regulatory Authority Act 2018, Rules, Regulations and byelaws made thereunder.

Signature of applicant
(With date and seal)

Signature of the market functionary
making verification

Note: Application must be accompanied with following documents:

- i. Copy of CNIC of applicant

(FOR OFFICIAL USE ONLY)

Verification: _____

Date: _____

(Signature of reporting official)

Decision: _____

Date: _____

(Sign and seal of Market Operator)

Registration No. _____

FORM 'DDD'

“Certificate of Registration of Market Functionary”
[Under Regulation 16 (2) of the Punjab Private Sector Agricultural Marketing Regulations, 2020]

In exercise of powers conferred under section 15D of the Punjab Agricultural Marketing Regulatory Authority Act, 2018 and Regulation 16 of **The Punjab Private Sector Agricultural Marketing Regulations, 2020** name & style is hereby registered as Market Functionary (_____) for the period from _____ to _____ on the following agreed terms & conditions;

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, Rules, Regulations and By-laws framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the Rules the Regulations and By-Laws and shall report in writing to the management Committee any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the management Committee issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly and according to the principle of fair dealings.
5. A registered person shall intimate immediately to the management Committee, the date on which he suspends or gives up his business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Agri-Business, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 15 days before the date on which the registration is due to expire.
7. Any additional condition imposed by the management Committee

8. The registered person shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

(Date _____)

Place of issue _____

Signature of the officer issuing the
Registration with designation.

FORM ‘DDD’
(Second Leaf)
“Certificate of Registration of Market Functionary”
[Under Regulation 16 (2) of The Punjab Private Sector Agricultural Marketing Regulations, 2020]

1	2	3	4	5	6
Date of issuance	Date from which issuance takes effects	Date of expiry	Fee Paid	Remarks	Signature of the issuing authority with designation
Date of renewal	Date from which renewal takes effect	Date of expiry	Fee Paid	Remarks	Signature of the renewing authority with designation

FORM ‘DDD’**(Third Leaf)****“Certificate of Registration of Market Functionary”****[Under Regulation 16 (2) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]****Orders passed under section 16 & 17 of the Punjab Agricultural Marketing Regulatory Authority Act, 2018**

1	2	3	4	5	6	7
Serial No.	Date of the order	Nature of the offence	Substance of the order	Name and designation of the officer making the order	Signature of the officer making the order	Remarks

Registration No. _____

FORM 'EEE'

"Certificate of Registration of Pharria"

[Under Regulation 16 (2) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

In exercise of powers conferred under section 15D of the Punjab Agricultural Marketing Regulatory Authority Act, 2018 and **Regulation 16 of the Punjab Private Sector Agriculture Marketing Regulations, 2020** name & style is hereby registered as Pharria for the period from _____ to _____ on the following agreed terms & conditions;

1. The Registered Person shall comply with the provisions of the Punjab Agricultural Marketing Regulatory Authority Act, 2018, the Rules, the Regulations and By-laws framed thereunder.
2. The Registered person shall not permit evasion or infringement of any of the provisions of the Act, the Rules, the Regulations and By-Laws and shall report in writing to the Management Committee of any evasion or breach which come to his knowledge.
3. The registered person shall surrender his registration, on demand, to the Management Committee issuing or renewing it, or any authority competent to take action.
4. The registered person shall conduct his business honestly and according to the principle of fair dealings.
5. A registered person shall intimate immediately to the Management Committee, the date on which he suspends or gives up his business or profession, failing which registration shall be cancelled on the expiry of a grace period of thirty days, if he wishes to start his business again under same Name / title / style of Agri-Business, he shall be allowed to do so on payment or a penalty equal to half of the original registration fee.
6. An application for the renewal of a registration shall be made at least 15 days before the date on which the registration is due to expire.
7. Any additional condition imposed by the Management Committee _____
8. The registered person shall be liable to have his registration cancelled or suspended subject to provisions of section 16 & 17 of the Act.

(Date _____)

Place of issue _____

Signature of the officer issuing the
Registration with designation.

FORM ‘EEE’
(Second Leaf)
“Certificate of Registration of Pharria”
[Under Regulation 16 (2) of the Punjab Private Sector Agriculture Marketing
Regulations, 2020]

1	2	3	4	5	6
Date of issuance	Date from which issuance takes effects	Date of expiry	Fee Paid	Remarks	Signature of the issuing authority with designation
Date of renewal	Date from which renewal takes effect	Date of expiry	Fee Paid	Remarks	Signature of the renewing authority with designation

FORM ‘EEE’**(Third Leaf)****“Certificate of Registration of Pharria”****[Under Regulation 16(2) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]****Orders passed under section 16 & 17 of the Punjab Agricultural Marketing Regulatory Authority Act, 2018**

1	2	3	4	5	6	7
Serial No.	Date of the order	Nature of the offence	Substance of the order	Name and designation of the officer making the order	Signature of the officer making the order	Remarks

REGISTER FORM 'FF'

'Record of Registration'

[Under Regulation 16 (2) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

Name & Style of Agri- Business	Registration No.	Issuance Date	Expiry Date	Name of proprietor / Managing Partner or Manager / Managing Director	List of Partners in case of firm
Name & Style of Agri- Business	Registration No.	Renewal Date	Expiry Date	Any change occurs in information provided under Regulation 14(3) & (7)	

REGISTER FORM 'GG'

Date:

'Record of Arrivals'

[Under Regulation 17(6) of The Punjab Private Sector Agricultural Marketing Regulations, 2020]

Sr. No.	Name of Commodity	Quantity	Arrival timing	Type of vehicle	Name of owner	Name of Market Functionary concerned

FORM 'HH'

"Return Form"

[Under Regulation 18 (1) of The Punjab Private Sector Agricultural Marketing Regulations, 2020]

Month of Return _____

Submission Date _____

Name and style of Dealer _____

Registration #. _____

Date	Agri- Produce	Qty. Purchased	Price /packing or per 40kg	Total value	Levy able fee @ ____	Paid amount	Bank credit receipt with No. & date

Sing & Seal of dealer / Authorized agent

REGISTER FORM 'II'
“Noting of Sale and Purchase of Agricultural Produce”
[Under Regulation 18 (2) of the Punjab Private Sector Agriculture Marketing
Regulations, 2020]

Name and style of Dealer/Market Functionary _____

Registration #. _____ Name of Market _____

Date	Agri- Produce	Name of Buyer	Quantity Purchased (Q)	No. of Packings purchased	Price/Q or Packing	Total value	Market Fee @ —	Bank credit receipt with No. & date

RECEIPT FORM “JJ”

[Under Regulation 18 (13) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

Book No. _____

Receipt No. _____

The amount noted below has been received this day from M/S _____

_____ Regd. No. _____ Shop No. _____ situated at _____

Market _____ on behalf of the Management Committee _____

Sr. No	Date	Type of Payment	Amount (Rs.)
Total			

Amount (Rs.) in words _____

Name of the official receiving Payment

Signature of the person making payment
With name /seal

Authorized inspecting personal of so doing

FORM 'KK'

'Sale voucher'

[Under Regulation 20 (5) & 22 (14) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

Ref. No. _____

Date. _____

Name, parentage, residence and full
address of seller of agricultural produce _____

Sr. No	Agri. Produce	Weight/No of Packings Sold	Rate per Packing or per 40kgs (Rs.)	Total Value (RS.)	Name & Address of Buyer	Market Fee due (Rs)
1						
2						
3						
4						
5						
6						
Sale Proceeds (Total-1)					Market Fee (Total-2)	
Total Payable by the Buyer (1+2)						

Deduction of admissible remuneration charges under Regulations

Sr. No	Functionary / Market worker	Service rendered	Rate per value or weight (Rs.)	Amount deducted (Rs.)	Remarks
a					
b					
c					
d					
e					
f					
g					
Total-3					
Net Payable to Seller (1-3)					

Signature and seal of Commission Agent

FORM 'LL'

Application for Auction of Agricultural Produce [Under Regulation 22 (4) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

Name of Private Market _____

Name and parentage of the owner of Agricultural Produce.						
Address of the owner / Source of arrival						
Owner's registration if any with this Market Committee						
Name of Agriculture Produce	Type of Packing	No. of Packings	Avg. Weight per packing (Kgs)	Total	Commission agent/Shop No.	Tentative date of Auction

I hereby apply for the sale, by open auction, of the above-mentioned agricultural produce to the provision of above-mentioned Regulations and byelaws framed thereunder of the market committee and agree to abide by the same.

Signature of the applicant (Seller)

Dated: _____

(For official use only)

Monthly serial No. of the application _____

Date of Auction _____

Agri. Produce				
Place of auction in Market				
Auctioneer Deputed				

Signature of the authorized person
deputing the auctioneer with date

Calculation of Market Fee (from Book-M)

Date of auction		Commission Agent / Shop No.			
Name, Parentage of buyer					
Address of buyer					
Registration No. (if any) of buyer					
Total Quantity (Kg) or No of Packing Purchased					
Sale Price (Rate) Rs./Kg or per Packing					
Market Fee Payable					

Name (Authorized personal of Management Committee)

Signature

Form No. _____

FORM 'MM'

(Auction Form)

[Under Regulation 22 (10) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

Name of Commission Agent. _____ Shop No.: _____

Name of Auctioneer _____ Date of Auction: _____

[illegible]

Signature of Seller

Signature of Auctioneer

Signature of Commission Agent

Signature of person authorized by Management Committee

REGISTER FORM 'NN'

'Record of Complaints'

[Under Regulation 39(3) of the Punjab Private Sector Agriculture Marketing Regulations, 2020]

Sr. No.	Receiving Date	Complaint contents	Whom assigned	Conclude	Action taken

“Schedule-AA”

General Guidelines for Establishment of Private Market & Collection Centers Under Regulation 10 (2) of the Punjab Private Sector Agricultural Marketing Regulations, 2020

- (1) Establishment of the Private Market and Collection Centre shall be subject to the general guidelines in manner herein provided;
- (2) **Location:**
 - (a) Presence of/or ability to provide utilities (power, water supply, etc.) at the site.
 - (b) The market site shall not be located at least 1 km from the vicinity of public schools, hospitals, court complex and 500 meters from abattoirs and other possible sources of contamination.
 - (c) Minimum distance to an existing public or private market shall be suitable distance depending on the circumstances, on case to case basis, but not less than 10km in metropolitan areas; 4km in municipal areas and 2 km in all other areas including the Town areas, as per classification under the Punjab Local Government Act, 2019.
 - (d) Compatibility of the project to the land use plan/zoning law, rules made thereunder or under these Regulations in the absence of any of which, the existing dominant land use in the area.
- (3) **Topography:**

The site should not be situated in low lying area or subject to flooding.
- (4) **Size:**

Minimum size shall be 5 acres except flower markets, which shall have a minimum size of 3 acres. The size shall be large enough to accommodate all activities of the market. The shape shall be regular and preferably be separated one for its functions.
- (5) **Accessibility:**

No market shall be established beside a national road, it may preferably be connected through a local road or arterial road.
- (6) **Traffic Count:**

On the basis of degree of traffic generation, the applicant should validate the implementation of an efficient traffic management plan.
- (7) **Roads, Boundary Wall and Circulations:**
 - (a) Pedestrian and vehicular circulation for the public market should be properly planned to facilitate convenience and efficiency.
 - (b) Access, loading and unloading of goods, customer and services should preferably be separated within markets
 - (c) Carrying capacities of roads and pedestrian walk within the site be adequately planned so as not to obstruct traffic flow along access road.
 - (d) Road should be of ample size with minimum width of 40 ft.
 - (e) The whole market shall be enclosed through a boundary wall.
- (8) **Parking:**

Parking space should be at least 13% of the total area and only delivery trucks shall be allowed to park in front of the loading and unloading docks.
- (9) **Auction Platform:**

Adequate space should be provided for auction.
- (10) **Public Facilities:**
 - (a) Canteen and toilets blocks shall be provided in the uniform spread as per requirements and estimated number of the visitors.
 - (b) Sufficient space for filth depot / dumping site shall be provided on the basis of the estimated quantum of the filth generated.
 - (c) The plot for mosque shall be proposed in the layout plan and the commission

agents shall construct the mosque from their own resources.

(11) Use:

- (a) The market and all the properties therein shall be used for market purposes only.
- (b) Maintenance of the market shall be the sole responsibility of the developer / Management Committee.

(12) Water Supply:

- (a) There shall be sufficient supply of potable water either from the public main water supply or from an approved source.
- (b) There shall be adequate number of water pipe outlets for easy cleaning of the market and its premises.
- (c) Ice used in the markets shall come from ice plants with sanitary permit or shall be made from potable water supply.

(13) Sewage Disposal, Drainage and Waste Disposal:

- (a) Sewage shall be disposed to a public sewerage system or in the absence thereof, in a manner complying with basic standards of hygiene.
- (b) Sewer line from toilets and urinals shall not be connected with drainage line in the market.
- (c) Proper solid waste management shall be instituted in the market. In this regard adequate number of refuse bins (separate bin or bin with separator) or refuse depository, one for biodegradable and one for non- biodegradable wastes, shall be provided in strategic places for temporary disposal of refuse before being collected.
- (d) All receptacles/refuse bins shall be provided with tight fitting lids or covers, so constructed and maintained as to be vermin-proof and easily cleaned.
- (e) Storage bins or refuse shall be in designated space separate from food handling operations.
- (f) Storage bins for refuse shall be done in such a way that it shall be inaccessible to vermin to avoid becoming a potential attraction and harborage for vermin and cause of nuisance.
- (g) Refuse shall be temporarily stored in garbage depository and collected on time as scheduled by the city or municipal collection system.
- (h) Solid wastes shall be collected daily or more often as necessary.
- (i) After being emptied, each container shall be thoroughly brushed and cleaned inside and outside with water and soap.
- (j) Each market shall be shut down for 6 hours each day for cleanliness.

(14) Toilet and Hand-Washing Facilities:

Adequate number of toilet facilities shall be provided with two compartments, one for men and one for women in accordance with requirements.

(15) Power:

Power supply shall be connected to any approved public or community power supply system. A stand-by generator may be provided in case of power failure.

(16) Fire Safety Equipment/Facilities:

Provision/installation of fire safety equipment/facilities in the market should be in accordance with the Fire Code.

(17) Monitoring office of the Authority

Area equal to two commercial Plots shall be specified at a prominent place for the establishment of monitoring office of the Authority

(18) Standards and Parameters:

The land use parameters shall be as follows, with a maximum deviation of overall 10%:

Description	Type of Market	
	Grain	Non-Grain
Commission agents' plots	25%	25%

Auction platform	18%	13%
Roads	30%	30%
Parking	13%	13%
Pharria Sheds	-	5%
Petty shops and Storage	2%	2%
Canteens and administration Block (offices, grower's hall, bank, mosque and such like other facilities)	2%	2%
Other facilities such as water supply and sanitation, weighbridge, boundary wall, future facilities	10% /	10%

(19) Help desk

A help desk and customer facilitation center shall be made fully functional and staffed by employees of the Management Committee.

(20) Standards of development works

The developer shall develop the Market under the supervision of C&W Department or under a firm registered by Pakistan Engineering Council as the case may be and furnish completion certificate dually verified by the C&W Department or registered firm immediately after expiry of stipulated period.

(21) Special provisions for Collection Centre

Notwithstanding anything contained in these Regulations, any person who wishes to establish a Collection Center under these Regulation, shall follow the same procedure for establishing a Private Market and all the provisions of Private Market shall be applicable, except the following:

- (a) minimum size of a collection center shall be 1 acre;
- (b) the requirements relating to developing permanent infrastructure, ownership of land, construction of shops, utility areas, and mortgage of the land shall not be applicable in the case of a Collection Centre;
- (c) The Applicant on registration of his Collection Centre shall be called Centre Operator and for the purposes of a Collection Centre, wherever, the term Market Operator has been used under these Regulations, shall be read as the Centre Operator.
- (d) The Centre Operator shall manage the Collection Centre through the Management Committee in the same manner as the Private Market is managed and the Centre Operator as well as the Management Committee shall be responsible to the Authority, in the same manner as the Market Operator and the Management Committee of the Private Market are responsible.

Provided that the Management Committee of a Collection Centre shall comprise of:

- (i) Centre Operator; and
- (ii) two growers of the respective area
- (e) The feasibility of the Collection Centre shall also include the details of the relevant machinery and equipment to be used for loading/unloading, grading, washing, packing, waxing, polishing, ripening, and sieving etc. of agricultural produce.

Schedule-BB”

“General Guidelines for Establishment of a Farmer Market” at a location other than the farm of growers

(Under Regulation 41 of The Punjab Private Sector Agricultural Marketing Regulations, 2020)

(1) Establishment of the Farmer Market at a location other than the farm of growers shall be subject to the general guidelines in the manner herein provided;

(2) **Location:**

- (a) Presence of/or ability to provide utilities (power, water supply, etc.) in the site.
- (b) No market shall be established within an area of less than 1km from existing public schools, hospitals or courts and less than 500 meters from any abattoir or other possible sources of contamination.

(3) **Traffic Congestion:**

The owner of the farmer market shall ensure that no hindrance is caused in the flow of traffic and the business of the market be strictly conducted within the boundary wall of the market.

(4) **Public Facilities:**

- (a) Power supply with power back up system shall be arranged.
- (b) Suitable parking arrangements and loading/unloading of produce shall be arranged.
- (c) Drinking water and toilets facilities shall be provided.
- (d) Sufficient space for filth depot shall be provided on the basis of the estimated quantum of the filth generated.
- (e) Adequate space for prayer area shall be provided.
- (f) Solid wastes shall be collected and disposed of daily or more often as necessary.

(5) **Fire Safety Equipment/Facilities:**

Provision/installation of fire safety equipment/facilities as well as fire exits in the market should be in accordance with the Fire Code.

(6) **Help/Complaint Desk**

A help/complaint desk and customer facilitation center shall be made fully functional.

(7) **Agriculture Marketing Information System**

Market shall be integrated with the Agriculture Marketing Information System of the Authority.