

**PROCEEDINGS OF TWO DAYS TRAINING  
SESSION FOR C- CLASS SECRETARIES  
MARKET COMMITTEES, PUNJAB**



**PUNJAB INSTITUTE OF AGRICULTURE  
MARKETING, LAHORE.**

## **Background**

The inaugural session of two days training was held at Punjab Institute of Agriculture Marketing on November 29<sup>th</sup>, 2018. The Secretaries of C-Class Market Committees were trained on legal Framework (PAPM Ordinance 1978 & PAPM (G) Rules 1979) pertaining to revenue collection, legal implications and Arrears under Land Revenue Act, 1967.

The purpose of this training was to strengthen the capacity of officers/officials working in the department about legal framework regarding revenue collection. It was to build the capacity of Secretary Market Committees, Punjab for effective planning, management and administrative procedures in Agriculture Produce Markets.

## **Objectives**

Main objectives of the training are to:

- Enhance the capacity of all the stakeholders involved in the revenue collection process
- Make participants understand the legal framework governing the revenue collection and recovery issues in Agriculture Produce Markets
- Enhance the capacity of officers of C-Class Market Committees to improve targeted income and control leakages during recovery process.
- Make participants understand the legal implications regarding arrears declared under Land Revenue Act 1967.
- Get experiential knowledge through involvement in training

## **Expected outcomes**

The training was designed to achieve the following outcomes:

- Effective service delivery mechanism of Secretary Market Committees Punjab
- Better understanding about legal framework of revenue collection for Market Committees in Punjab
- Better Knowledge on legal implications and effective recovery process
- Improve understanding of the participants about court cases and litigation regarding arrears under Land Revenue Act 1967

## **Training Organization and Participation**

The training was organized under the supervision of Mr. Ehsan Bhutta, Special Secretary Agriculture Marketing, Mr. Liaqat Ali Raza, Director PIAM and facilitated by PIAM staff members (Mr. Farhaq Zafar and Mr. Zahid Majeed) in cooperation with Mr. Tanvir Khaliq Shami, EADA (E&M) Nankana sb, resource person.

Total 17 participants included Secretaries of C-Class Market Committees Punjab participated in two days training session.

### **Contents of Two Days Training of Secretaries of C-Class Market Committees Punjab**

<b>Days</b>	<b>Session-I</b>	<b>Session-II</b>	<b>Session-III</b>	<b>Session-IV</b>	<b>Session-V</b>
1	Registration Tilawat-e-Quran Introduction	PAPM (G) Rules 1979 for Revenue Collection	Legal implication in Recovery process	Recommendations for improving revenue collection	Sports/Walk
2	Recap/Review of PAPM Ordinance & (G) Rules regarding Revenue Collection	Practical demonstration of Revenue Collection	Court cases regarding arrears under Land Revenue Act 1967	Syndicate / Group Activities	Certificate Distribution & Walk Activity

## **Summary of the Training Program**

### **Opening Session:**

The sessions were started with the recitation of Holy Quran at 9:00 AM. Mr. Farhaq Zafar, Instructor PIAM welcomed the participants and enlightened their vision by describing the importance of capacity building of staff, growers and market functionaries through interactive training sessions on modern lines. He asserted that training programs being arranged at PIAM are aimed to equip the officers/officials with modern tools and techniques that will help them in effective and efficient discharge of their duties both in office and field. He also motivated the officers to be an active member of this learning process and resultantly improve service delivery mechanism in order to facilitate all stakeholders specially farmers.

### **Pre-Test**

Pretest of the 17 participants was conducted in order to assess their understanding about PAPM Ordinance 1978, (G) Rules 1979 and recovery of Arrears declared under Land Revenue Act 1967.

### **Day 01 Proceedings:**

The first lecture on revenue collection was begun at 10:00 AM by resource person, Mr. Tanvir Khaliq Shami EADA (E&M) Nankana sb. The resource person briefed the participants that the market committee concerned shall be the authority to issue license to a dealer under section 5 of PAPM Ordinance 1978 and to renew such a license. He also briefed the participants about section 6 which deals with Application for license fee to be paid and cancellation or suspension of license. He explained that how a market committee can be established under section 7 of PAPM Ordinance 1978 for every notified market area. Market committee shall issue and cancel license to brokers, weighmen, measurers, surveyors, changers, palledars, warehousemen, boriotas, tolas, tokrewalas and rehriwalas under section 9 of this ordinance.

In third session of Day 01, the resource person explained that under section 20 of PAPM Ordinance all moneys received by a market committee shall be deposited into a fund to be called the market committee fund. The resource person briefed participant that a

levy and market fee on sale and purchase of Agriculture produce can be collected under rule 36. In case the buyer and the seller are both licensees, the fee shall be paid by them in equal shares; otherwise it shall be paid in full by whosoever is a licensee under section 6 of the Ordinance. A receipt in Form 'I' shall forthwith be issued to the person making payment of market fee.

In fourth session of Day 01, the resource person briefed the participants that all sums due from a market committee to the Government may be recovered in the same manner as arrears of land revenue under section 32 of PAPM Ordinance. He also briefed the participants that section 34 deals with penalties; whoever contravenes the provisions of Section 4 shall on conviction, be punishable with fine which may extend to **one thousand rupees** and, in case of a continuing contravention. In addition to, such fine as aforesaid may extend to **one hundred rupees** for every day, after the date of first conviction. He further briefed the participants that rule 36 define the levy and collection of market fee of sale and purchase of agriculture produce. Provided that buyers and sellers exempted under rule 08 from taking license shall be considered as licensees.

### **Day 02 Proceedings:**

In first session of 2<sup>nd</sup> day, Mr. Farhaq Zafar and Mr. Zahid Majeed Instructors PIAM took review/recap from participants. They asked questions about PAPM Ordinance 1978 and (G) Rules 1979 pertaining to revenue collection. They told Participants to show more interest in learning process and fully participate in questions answer sessions in order to improve their understanding.

In second session of day 02, Mr. Tanvir Khaliq Shami EADA (E&M) Nankana sb on PAPM (G) Rules 1979 and legal implication of arrears declared Land Revenue Act 1967. The resource person briefed the participants that exemption from payment of fee under rule 37 and account of transaction and of fees to be maintained under rule 38 of PAPM 1979. He further explained that every licensed dealer and every dealer not being a hawker, exempted under rule 8 from obtaining a licence shall submit on the same day or on the following day to the market committee a return in Form '**H-A**' showing his purchase in respect of each commission agent (known as Pacca Arhtia), and sales in respect of each dealer, as regards each item of agricultural produce. The market committee shall

maintain a register in Form 'J' showing the total purchases and sales made by dealers and the fees recoverable and those recovered from them.

In third session, the resource person briefed the participants about land revenue Act 1967 to enable them to process the cases of defaulters of recovery under land revenue. The resource person mainly emphasized on chapter No. 8 & 9 and Section 74 to 115 of land revenue Act 1967 in which they were briefed how to process the cases of pending recovery in an effective and efficient way. He briefed the participants about assessment procedure of arrears and vigilantly pursuing pending cases at respective forums. The resource person explained the participants how to file indictment (Estighasas) under Section 37, Section 4(3) and Rule 66(4) of PAPM Ordinance 1978 and General Rules 1979.

In fourth session of day 02, participants were provided with templates of indictments and court judgments regarding arrears declared under land Revenue Act 1967. Afterward, the resource person and Mr. Zahid Majeed, Instructor PIAM conducted the session of syndicate. The participants were divided in 4 groups and they were asked to present the summary of training session on the topics assigned by resource person. Instructor PIAM asked the questions about legal framework of revenue collection and procedure of filing indictment. At the end of session, post test was disseminated among participants for their evaluation and assessment.

In last session of day 02, Mr. Liaqat Ali Raza, Director PIAM took feedback from participants about training sessions and emphasized on quality assurance. He also asked questions from participants about PAPM Ordinance and PAPM (G) Rules 1979 regarding revenue collection and recovery issues. He appreciated the efforts of Instructors PIAM on organizing productive training program for participants. At the end, he distributed certificates among participants on successful completion of training session and led the walk activity.

## PRE AND POST TEST EVALUATION

Sr.No.	Name	Pre Test Total marks 16	Post Test Total marks 16	Remarks
1	Mr.Tanveer Khalid	7	15	Good Performance
2	Mr. Muhammad Ishaq	9	15	Good Performance
3	Mr. Sikandar Hayat	10	14	satisfactory Performance
4	Mr. Tariq Mehmood	10	14	satisfactory Performance
5	Mr. Muhammad Siddique	9	14	satisfactory Performance
6	Mr. Shafqat Mehmood	7	14	satisfactory Performance
7	Mr. Mansab sultan	9	13	Showed improvement
8	Mr. Muhammad Saleem	10	13	Showed improvement
9	Mr. Jamil Ahamd	8	13	Showed improvement
10	Mr. Abdul.Hameed	9	12	Need more improvement
11	Mr. Shazad Khalid	8	12	Need more improvement
12	Mr. Allha Rakha	8	12	Need more improvement
13	Mr. Faisal basher	8	12	Need more improvement
14	Mr. Zeeshan Manzoor	9	11	More concentration is required
15	Mr. Raiz Ahmad	9	11	More concentration is required
16	Mr. Rana M.Rafique	6	10	More concentration is required
17	Mr. Amir Sajjad	9	10	More concentration is required



**Mr. Liaqat Ali Raza, Director PIAM briefing the participants about importance of training session**



**Pre-test was taken from participants**





**Mr. Tanvir Khaliq Shami, EADA (E&M) Nankana sb delivering lecture on PAPM (G) Rules 1979**



**Mr. Liaqat Ali Raza, Director PIAM taking Feedback from participants about training session**



**Mr. Liaqat Ali Raza, Director PIAM distributing certificates among participants**



**Director PIAM leading the walk activity at the end of training session**

